



City of Bellmead JOB DESCRIPTION

Job Title: Firefighter EMT
Reports to: Station Lieutenant

FLSA Status: Non-Exempt
Revision Date: 12/21/2020

JOB SUMMARY

Under general direction of the Station Lieutenant, the Firefighter/EMT is assigned tasks involving fire suppression, emergency medical services, rescue, hazardous materials incidents, fire prevention, and other special assignments as required.

SUPERVISION

RECEIVES direct supervision from the Fire Lieutenant.
EXERCISES no supervision.

ESSENTIAL JOB FUNCTIONS

Essential functions, as defined under the Americans with Disabilities Act, may include any of the following representative duties, knowledge, and skills. This is not a comprehensive listing of all functions and duties performed by incumbents of this class; employees may be assigned duties which are not listed below; reasonable accommodations will be made as required. The job description does not constitute an employment agreement and is subject to change at any time by the employer. Essential duties and responsibilities may include, but are not limited to, the following:

1. Respond to Fire Alarms

- Must have working knowledge of Department fire territory and method of activating proper response.
- Respond to alarms in various fire apparatus; Operate apparatus at scenes. Perform rescue operations.
- Perform fire suppression duties.
- Lay hose lines and connect hose lines; have working knowledge of hydraulics and water supplies.
- Enter burning buildings.
- Assist in operating nozzles and directing water streams.
- Carry and operate fire extinguishers.
- Raise, climb and lower ladders.
- Make forcible entry into buildings when necessary.
- Operate and oversee the use of numerous types of vehicles, equipment, tools and apparatus.
- Ventilate buildings; assist in salvage and overhaul operations.
- Must be capable of grasping, lifting and operating any and all tools and equipment as required to be used in rescue and firefighting operations.

2. Medical Emergencies

- Respond to medical emergencies.
- Provide emergency medical care to the level of training, i.e. EMT-B (Basic), EMT-I (Intermediate), or EMT-P (Paramedic).
- Must be capable of grasping, lifting and operating any and all tools and equipment as required to be used in rescue and medical emergencies.
- Load patients onto backboard and/or assist the EMS provider with the loading of patients onto stretcher; must be capable of grasping and lifting patients, backboards and stretchers.
- Provide patient care to the level of training.
- Place equipment back in service.
- Properly complete all EMS forms and documentation in a clear, concise and legible manner.

3. Maintenance

- Inspect, test, service and clean firefighting, rescue, emergency medical equipment, apparatus and fire hydrants after calls or as scheduled for daily, weekly, monthly, quarterly, semi-annual, annual maintenance.
- Assist in the maintenance of clean and orderly conditions in the fire station and on its grounds.

4. Training

- Study Fire Department rules, Standard Operating Guidelines, general orders, and all documentation pertaining to the job; attend drills, schools and seminars pertaining to fire suppression, fire prevention, rescue and emergency medical services as directed.
- Stay as current as possible on current methods and techniques pertaining to the profession.

5. Fire Prevention

- Assist in fire prevention education.
- Conduct company surveys and pre-fire planning.

6. Public Relations

- May be requested to speak and facilitate demonstrations pertaining to all aspects of fire and fire prevention departments.

7. Safety

- Promote safety in all aspects of the Fire Department.

8. Other Duties

- Promotes and supervises safety in all aspects of the Fire Department.
- Assist in the investigation of fire cause and origin.
- Property complete all related documentation related to fire, EMS, and prevention if necessary.
- May serve as incident Commander utilizing (NIMS) National Incident Management System.
- Perform other related duties as assigned by the Station Lieutenant, or Chief.
- Regular and consistent attendance for the assigned work hours is essential.
- Assist with special projects as assigned.

MINIMUM QUALIFICATIONS

Education, Training and Experience Guidelines:

High School Diploma or equivalent is required. Must be able to complete physical agility assessment within minimum standards.

Knowledge of:

- Fire prevention, suppression, and education methods, practices and procedures for a variety of fire, hazardous materials response, emergency management systems and rescue operations.
- Safe work practices and procedures.
- Rules, regulations and operational procedures of the Fire Department related to modern firefighting and EMS activities.
- Proper utilization and maintenance requirements of fire apparatus, equipment, tools, devices and facilities.
- Local geography including the location of hydrants and the major fire hazards of the City.
- Modern office practices, procedures, methods and equipment.

Skills and Abilities:

- Apply firefighting and emergency medical services techniques and procedures as necessary.
- Demonstrate mechanical aptitude as required in the operation of firefighting, rescue and emergency medical services equipment
- Retain presence of mind and be able to think and act quickly and effectively in emergency situations.
- Make sound decisions and direct operations at the scene of a fire, EMS call, or other emergency.
- Perform field calculations for the proper and effective operation of equipment at emergency scenes.
- Understand and follow oral and written directions promptly and accurately.
- Skill in effective oral and written communication.
- Skill in effectively leading, supervising, and delegating duties to assigned staff.
- Skill in establishing and maintaining effective working relationships.
- Ability to drive, operate, and maintain the full range of apparatuses and equipment used by the Department effectively and safely.
- Ability to perform all job-related physical tasks not limited to but including station duties, emergency operations, and training.
- Be punctual and regular in attendance.

LICENSES AND/OR CERTIFICATIONS

- Possession of a current EMT-B certification from the Texas Department of State Health Services (DSHS).
- Possession of a current Basic Fire certification from the Texas Commission of Fire Protection (TCFP).
- Possess and maintain a minimum valid Class B Texas (non-CDL) Driver's License.
- All Fire personnel are expected to engage in and maintain the highest level of training offered. When training opportunities arise, you may be required to attend and obtain applicable certifications.
- Must maintain ALL above certifications from date of hire.

ENVIRONMENTAL FACTORS AND CONDITIONS

- Work is performed in office and field environments.
- May be subject to exposure to extreme temperatures, extreme weather conditions, hazardous chemicals, toxic fumes, unstable buildings and structures, infectious diseases, body fluids, air and water borne pathogens.
- May be subject to wearing full protective clothing and self-contained breathing apparatus for extended periods of time.
- May be exposed to hostile, angry or emotional citizens, patients and business owners.

PHYSICAL DEMANDS

(This work typically requires the following physical activities to be performed as part of essential job functions.)

- Balancing – maintain equilibrium to prevent falling while walking, standing, or crouching.
- Climbing – ascending, descending ladders, stairs, ramps, requires body agility.
- Crawling – moving about on hands, knees, or hands, feet.
- Crouching – bending body forward by bending leg, spine.
- Feeling – perceiving attributes of objects by touch with skin, fingertips.
- Grasping – applying pressure to object with fingers, palm.
- Handling – picking, holding, or working with whole hand.
- Hearing – receive detailed information, make discrimination in sound.
- Kneeling – bending legs at knee to come to rest at knees.
- Lifting – raising objects from lower to higher position, moving objects side to side, using upper extremities, back.

City of Bellmead
Firefighter/EMT (Continued)

- Mental Acuity – ability to make rational decisions through sound logic, deductive reasoning.
- Pulling – use upper extremities to exert force, haul, or tug.
- Pushing – use upper extremities to press against objects with force, or thrust forward, downward, outward.
- Reaching – extending hands or arms in any direction.
- Repetitive Motion - substantial movements of wrist, hands, fingers.
- Standing – for sustained periods of time.
- Stooping – bending body downward, forward at waist, with full motion of lower extremities and back.
- Talking - expressing ideas by spoken word. Shouting to be heard above ambient noise.
- Visual Acuity 1 – prepare, analyze data, transcribing, computer terminal, extensive reading.
- Visual Acuity 2 – determine accuracy, neatness, observe facilities/structures.
- Visual Acuity 3 – operate motor vehicles/heavy equipment.
- Visual Acuity 4 – close acuity for inspection of small defects, machines, use measurement devices, or fabricate parts.
- Walking – on foot to accomplish tasks, long distances, or site to site.

To perform this job successfully, an individual must be able to perform the essential job functions satisfactorily. Reasonable accommodations may be made to enable individuals with disabilities to perform the primary job functions described herein.

The job description is not an employment agreement, contract agreement or contract. Management has the exclusive right to alter this job description at any time without notice.

I have read this job description and understand the contents. By signing below, I further understand and agree this job description applies to my current position, and I am responsible for meeting the requirements outlined.

Printed Name

Signature

Date

The above statements describe the general nature and level of work being performed, as of the date of preparation and approval. They are not to be construed as an exhaustive list of all responsibilities, duties, and skills required of the position. Employees holding this position will be required to perform any other job-related duties as requested by supervisor. The job description does not constitute an employment agreement between the employer and employee, and all requirements are subject to possible modification to reasonably accommodate the individual with disabilities.