

**3. Adoption of the June 30, 2010 Commission meeting minutes.**

## TEXAS COMMISSION ON FIRE PROTECTION

Presiding Officer, Chris Connealy, at 10:00 a.m. called the June 30, 2010 meeting of the Texas Commission on Fire Protection to order at 1701 N. Congress Avenue, Room 1-104, Austin, Texas.

Attending	Les Bunte Carl Giles Arthur Pertile, III	Elroy Carson John Gillette** Tony Cortes*	Chris Connealy Jody Gonzalez Steve Tull	Rhea Cooper John Green*	Yusuf Farran** Micheal Melton
					*absent entire meeting **absent part of meeting

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Staff	Gary L. Warren, Sr. Jim Crowson, Assistant Attorney General	Deborah Cowan	Jake Soteriou	Ana Muñoz	Miles Skipper
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Guests	Danny Kistner Chris Barron Deidre Gothard Jim Reidy	Cary R. Roccaforte Michael Foster Thomas Gortmaker Johnny Villarreal	Betty Wilkes Mike Hunt Thayer Smith	Rob Franklin David Repp Keith Kiplinger	Brad Burroughs Ronnie Gothard Mike Higgins
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| 1. Roll call | Secretary, John Gillette called roll and 11 of 13 commissioners were present. |
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| 2. Welcome<br>New<br>Commissioner | New commissioner, Tony Cortes was unable to make the meeting. |
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| 3. Adoption of<br>Minutes | A motion to approve the minutes of the April 22, 2010 commission meeting was made by Steven Tull and seconded by Carl Giles. The motion carried. |
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| 4. Subcommittee<br>Meetings | The subcommittees met together and discussed the agency budget, the requested 5 percent reduction and the request for an additional 10 percent in 5 percent increments for the 2012-2013 Legislative Appropriations Request (LAR). |
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| 5. Budget and<br>Strategic Plan<br>Subcommittee<br>Reports | No action necessary |
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| 6. Reports from<br>Fire Service<br>Interest Groups | Brief reports were given by the Texas State Association of Fire Fighters, Texas Forest Service, Texas Fire Chief's Association, State Firemen's and Fire Marshals' Association. |
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| 7. Report from<br>Fire Service<br>School Advisory<br>Board & TEEK | Commission representative, Michael Hunt gave a brief report on activities of the advisory board. |
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| 8. New matters | None identified |
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| 9. Future Meeting<br>Dates | Commission meeting date set for October 20, 2010 beginning at 10:00 a.m.<br>A meeting was set for January 26, 2011 beginning at 10:00 a.m. |
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10. Matters from Fire Fighter Advisory Committee
- A. 1. A motion to approve for final adoption the proposed amendments to 37 TAC Chapter 429, §429.203 as discussed was made by Elroy Carson and seconded by John Gillette. The motion carried.
  - 2. A motion to approve for final adoption the proposed amendments to 37 TAC Chapter 431, §431.3 as discussed was made by Rhea Cooper and seconded by John Gillette. The motion carried.
  - B. 1. A motion to approve for publication the proposed amendments to 37 TAC Chapter 427, §427.7 as discussed was made by Arthur Pertile, III and seconded by Rhea Cooper. The motion carried.
  - 2. A motion to send this rule back to the Fire Fighter Advisory Committee for further review was made by Elroy Carson and seconded by Arthur Pertile, III. The motion carried.
  - C. A motion to approve the appointment of Chuck French to the Curriculum and Testing Committee was made by Jody Gonzalez and seconded by Micheal Melton. The motion carried.
  - D. Pat McAuliff, Chairman, Testing and Curriculum Committee was unable to attend meeting. Larry Whitis gave a brief review of the activities the committee is working on as well as other curricula that various Ad-Hoc subcommittees are reviewing.
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11. Staff update on NFPA Committee Activities
- Jake Soteriou informed commissioners the agency had not attended any NFPA committee meetings this quarter. He also provided commissioners with an update on the International Fire Service Accreditation Congress (IFSAC) meeting staff attended.
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12. Fire Protection Personnel Injury Reporting
- After discussion, a motion to appoint the Fire Fighter Advisory Committee along with one commission liaison to review the issue and make recommendations on annual fire fighter injury reporting and also to allow the Presiding Officer of the Commission to appoint expertise members as needed to assist the advisory committee was made by Rhea Cooper and seconded by John Gillette. The Fire Fighter Advisory Committee is to bring their recommendations to the full commission no later than the second meeting of the calendar year to the commission for approval before sending report to the State Fire Marshal's Office as required. The commission appointed John Gillette as its liaison on this issue.
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13. Pro Board Certification Reciprocity
- After discussion, the commission asked the Fire Fighter Advisory Committee and the Curriculum and Testing Committee to review the issue and definition of reciprocity and bring a report and recommendation to the commission by January 2011.
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14. Automation of Agency Processes
- Mark Roughton, Information Resource Manager gave a brief overview of the progress made in the agency IT section regarding automation of agency processes.
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15. Matters from Executive Director
- a. Mr. Warren informed commissioners there were no consent orders during last quarter. He provided commissioners the results of agency informal conferences
  - b. Mr. Warren reported the agency had its exit conference regarding the Post Payment Audit conducted by the Comptroller's Office. He advised that he would provide the final outcome at

its October commission meeting. He reminded commissioners the agency's Legislative Appropriations Request (LAR) is due August 2, 2010. He also reported the agency has already begun to return appropriated funds to the Comptroller's Office as identified in the agency's 5% reduction letter. He informed them the agency submitted its Customer Service Survey by its June 1, 2010 deadline. He also reported he attended the Texas State Association of Fire Fighters and the Sate Firemen's and Fire Marshals' Association conferences to speak about agency issues. He reported that all agency employees who assist the Emergency Operations Center attended training on the new automation system.

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16. Executive Session      Presiding Officer, Chris Connealy called the Executive Session at 4:15 p.m.
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17. Open Session          No action taken.
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18. Adjournment          A motion to adjourn was made by Micheal Melton and seconded by Steven Tull. The motion carried.

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Chris Connealy, Presiding Officer