

**3. Adoption of the October 20, 2010 Commission meeting minutes.**

**TEXAS COMMISSION ON FIRE PROTECTION**

Presiding Officer, Chris Connealy, at 10:00 a.m. called the October 20, 2010 meeting of the Texas Commission on Fire Protection to order at 1701 N. Congress Avenue, Room 1-104, Austin, Texas.

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| Attending | Les Bunte<br>Carl Giles<br>Arthur Pertile, III** | Elroy Carson<br>John Gillette<br>Leonardo Perez | Chris Connealy<br>Jody Gonzalez<br>Steve Tull | Tony Cortes<br>John Green | Yusuf Farran**<br>Micheal Melton*                  |
|           |  |   |   |                           | *absent entire meeting<br>**absent part of meeting |

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| Staff | Gary L. Warren, Sr.<br>Jim Crowson, Assistant Attorney General | Deborah Cowan | Jake Soteriou | Ana Muñoz | Miles Skipper |
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| Guests | John C. Browning<br>Scott D. Korwood<br>Danny Kistner<br>Dawn M. Clopton<br>Paul Maldonado | Gloria C. Nunez<br>J. D. Gardner<br>Rich Marinucci<br>Jason Collier<br>Daniel DeYear | Oralia C. Perez<br>Brian Brank<br>Jim Reidy<br>Kevin Alexander<br>Mike Wisko | Steve Dossett<br>Mike Higgins<br>Randy Safer<br>Hunter Pomrey | Betty Wilkes<br>Rob Franklin<br>Cary Roccaforte<br>Wayne Parrish |
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1. Roll call                      Secretary, John Gillette called roll and 12 of 13 commissioners were present.

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2. Welcome of New Commissioners                      The Presiding Officer introduced the two new commissioners, Tony Cortes and Leonardo Perez.

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3. Adoption of Minutes                      A motion to approve the minutes of the June 30, 2010 commission meeting was made by Yusuf Farran and seconded by Arthur Pertile, III. The motion carried.

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4. Subcommittee Meetings                      The subcommittees met together and discussed the agency's current budget and 5 percent reduction.

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5. Budget and Strategic Plan Subcommittee Reports                      No action necessary

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6. Reports from Fire Service Interest Groups                      Brief reports were given by the Texas State Association of Fire Fighters, Texas Fire Chief's Association, Texas Fire Marshal's Association, State Fire Marshal's Office, and National Fire Protection Association.

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7. Report from Fire Service School Advisory Board & TEEX                      Commission representative, Michael Hunt was unavailable to attend. Commissioner Bunte gave a brief report on activities at TEEX.

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8. New matters                      Nothing.

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9. Future Meeting Dates                      Commission meeting date already set for January 26, 2011 at 10:00 a.m.

10. Matters from Fire Fighter Advisory Committee
- A. 1. A motion to approve for final adoption the proposed amendments to 37 TAC Chapter 427, §427.7 as discussed was made by Jody Gonzales and seconded by Steve Tull. The motion carried.
  - B. 1. A motion to approve for publication the proposed amendments to 37 TAC Chapter 427, §427.305 as discussed was made by Elroy Carson and seconded by Leonardo Perez. The motion carried.
  - 2. A motion to approve for publication the proposed amendments to 37 TAC Chapter 431, §§431.1, 431.3, 431.13, 431.201 and 431.211 as discussed was made by Arthur Pertile and seconded by Carl Giles. The motion carried.
  - 3. A motion to approve for publication the proposed amendments to 37 TAC Chapter 435, new §435.25 as discussed was made by Elroy Carson and seconded by Leonardo Perez. The motion carried.
  - 4. A motion to approve for publication the proposed amendments to 37 TAC Chapter 437, §§437.1, 437.5 and 437.7 as discussed was made by Carl Giles and seconded by John Gillette. The motion carried.
  - 5. A motion to approve the appointment of Chris Watson (Austin Fire Department) and Roy Mercer (Sugarland Fire Department) to the Curriculum and Testing Committee was made by Les Bunte and seconded by Yusuf Farran. The motion carried.
  - C. Pat McAuliff, Chairman, Testing and Curriculum Committee was unable to attend meeting. Larry Whitis gave a brief update of committee activities. After discussion, a motion to approve the recommended changes to the Driver Operator, Fire Officer I, Fire Officer II and Inspector Curricula was made by John Gillette and Carl Giles. The motion carried.

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11. Fire Fighter Advisory Committee Appointment
- After discussion, the commission appointed an Ad-Hoc committee to review all applications received for the vacant position. The ad-hoc committee appointees were Arthur Pertile, Steve Tull, Jody Gonzales, Leonardo Perez and John Green. The committee is responsible for reviewing all applications received and make recommendations to the full commission at its January 2011 meeting.

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12. Staff update on NFPA Committee Activities
- Jake Soteriou informed commissioners the agency had not attended any NFPA committee meetings this quarter.

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13. Matters from Executive Director
- a. Mr. Warren provided commissioners a list of results from agency informal conferences.
  - b. Mr. Warren reported the agency had conducted new commissioner training as required by statute. He reported on agency vacancies. He informed commissioners the agency had attended a joint budget hearing with the Legislative Budget Board and Governor's Office of Budget Planning & Policy regarding agency's Legislative Appropriations Request (LAR) for FY12-13. Mr. Warren also reported that he had met with Representative Guillian's office regarding agency functions, duties & responsibilities on October 7, 2010. He also informed commissioners that an update on the implementation of recommendations of the Sunset Advisory Commission was due on November 8, 2010. He asked the agency's Information Resources Manager to provide an update on the agency's IT projects.

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14. Executive Session      Presiding Officer, Chris Connealy called the Executive Session at 3:20 p.m.
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15. Open Session          The commission returned to open session at 4:35 p.m. A motion was made by Les Bunte and seconded by Elroy Carson to authorize the Presiding Officer to finalize and approve the positive performance evaluation of the executive director with the minor edits discussed in closed session was made by Les Bunte and seconded by Elroy Carson. The motion carried.
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16. Adjournment          A motion to adjourn was made by Elroy Carson and seconded by Steve Tull. The motion carried.

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Chris Connealy, Presiding Officer