

2. Adoption of the January 12, 2012 commission meeting minutes.

TEXAS COMMISSION ON FIRE PROTECTION

Presiding Officer, Chris Connealy, at 10:00 a.m. called the January 12, 2012 meeting of the Texas Commission on Fire Protection to order at 1701 N. Congress Avenue, Room 1-104, Austin, Texas.

Attending	Les Bunte John Gillette Leonardo Perez	Elroy Carson** Jody Gonzalez Steve Tull	Chris Connealy John Green	Tony Cortes John McMakin	Yusuf Farran* Arthur Pertile, III*	Carl Giles
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*absent entire meeting

**absent part of meeting

Staff	Don Wilson Jim Crowson, Assistant Attorney General	Deborah Cowan	Tim Rutland	Mary Hunt
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Guests	Mike Hunt Jason Collier John Kendall	Mike Higgins Paul Maldonado Cliff Avery	Gary L. Warren, Sr. Kade Wallace Jerry Doyle	J. P. Steelman Ron Cooper Lynn Robitaille	Wendell Burton Ken Dozier Leigh Tomlin
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| 1. Roll call | Secretary, John Gillette called roll and a quorum was present. |
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| 2. Adoption of Minutes | A motion to approve the minutes of the October 5, 2011 and October 27-28, 2011 commission meeting minutes was made by Steve Tull and seconded by Carl Giles. The motion carried. |
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| 3. Budget and Strategic Plan Subcommittee Meeting | The subcommittees met together to review the agency's current budget and performance measures. |
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| 4. Subcommittee Reports | After discussion no action taken. |
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| 5. Reports from Fire Service Interest Groups | Brief reports were given by the Texas Fire Chief's Association, Texas State Association of Fire Fighters and State Association of Fire and Emergency Districts. |
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| 6. Report from Fire School Advisory Board & TEEEX | Commission representative, Michael Hunt gave a brief report on the activities of the last board meeting. He also informed all commissioners that he is retiring as the commission's representative on the board due to his fire department duties. |
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| 7. Appointment of Representative to the Fire School Advisory Board | The Commission discussed the issue and directed staff to post an announcement on the agency's web site for individuals interested in applying for this position. The requirements identified by Commissioners are a letter of interest to serve as the Commission's representative, a short resume and a letter of support from his/her fire chief or city manager if the individual is a current fire chief. The Commission will review all information at its next scheduled commission meeting scheduled for April 12, 2012. |
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8. Presentation on recommendations made by Forensic Science Commission Presentation by Lynn Robitaille of the Forensic Science Commission on behalf of Chairman Nizam Peerwani who was unable to attend due to a court appearance. Ms. Robitaille went over recommendations applicable to the agency. The Commission agreed to try to have a Commissioner attend the next Board meeting of the Forensic Science Commission to answer any questions they may have of the Texas Commission on Fire Protection. Commissioners will send a reply to the Forensic Science Commission on their recommendations.
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9. New Matters Haz-Mat Technician Certification requirements, Head of Department, Incident Safety Officer, Fire Officer III & IV
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10. Future meeting dates The commission scheduled its next meeting for April 12, 2012, beginning at 10:00 a.m.
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11. Matters from Fire Fighter Advisory Committee
- A. 1. A motion to approve for final adoption the proposed amendments to 37 TAC, Chapter 425, §425.1 as discussed was made by Steve Tull and seconded by Leonardo Perez. The motion carried.
2. A motion to approve for final adoption the proposed amendments to 37 TAC, Chapter 429, §§429.201, 429.203, 429.205, 429.207, 429.209 and 429.211 as discussed was made by Elroy Carson and seconded by Steve Tull. The motion carried.
3. A motion to approve for final adoption the proposed amendments to 37 TAC, Chapter 431, §431.3 as discussed was made by Leonardo Perez and seconded by Tony Cortes. The motion carried.
4. A motion to approve for final adoption the proposed amendments to 37 TAC, Chapter 451, §451.3 and §451.203 as discussed was made by John Green and seconded by Carl Giles. The motion carried.
- B. 1. A motion to approve for publication the proposed amendments to 37 TAC, Chapter 421, §421.9 as discussed was made by Les Bunte and seconded by Steve Tull. The motion carried.
2. A motion to approve for publication the proposed amendments to 37 TAC, Chapter 435, §435.1 as discussed was made by John Gillette and seconded by Leonardo Perez. The motion carried.
3. A motion to table and send back to the fire fighter advisory committee Chapter 441, Continuing Education, §441.5 and §441.13 for further review was made by Les Bunte and seconded by Carl Giles. The motion carried.
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12. Higher levels of Certification A motion to approve the additional classes or courses to the A & B Lists for higher levels of certification as discussed was made by John Gillette and seconded by Tony Cortes. The motion carried.
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13. Proposed Rule Review Plan A motion to approve for publication the proposed rule review plan for calendar year 2012 as discussed was made by Elroy Carson and seconded by John McMakin. The motion carried.
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14. Matters from Executive Director
- a. Mr. Wilson informed commissioners there was only one contested case or consent order since the last commission meeting. No action necessary.
 - b. Mr. Wilson provided the commissioners with an update on new employees hired by the agency as well as a new organizational chart effective January 1, 2012.
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15. Executive session
- Presiding Officer, Chris Connealy called the Executive Session at 1:30 p.m.
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16. Open Session
- Presiding Officer, Chris Connealy called for open session at 3:50 p.m. No action necessary.
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17. Adjournment
- A motion to adjourn was made by Steve Tull and seconded by Tony Cortes. The motion carried.

Chris Connealy, Presiding Officer