

## TEXAS COMMISSION ON FIRE PROTECTION

Presiding Officer, Robert Moore, at 10:00 a.m. called the October 29, 2015 meeting of the Texas Commission on Fire Protection to order at 1701 N. Congress Avenue, Room 1-104, Austin, Texas.

Attending	Tommy Anderson John Gillette* Leonardo Perez	Elroy Carson Joseph Gonzalez Steve Tull	Carlos Cortez Mike Jones Tivy Whitlock	Kelley Doster John McMakin	Pat Ekiss Robert Moore
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\*absent entire meeting  
\*\*absent part of meeting

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Staff	Tim Rutland Joyce Guinn	Deborah Cowan Mark Roughton	Paul Maldonado Andrew Lutostanski, Assistant Attorney General	Lisa Gonzalez	Sylvia Miller
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Guests	Mike Swanson Aaron Bell Richie Pearson Rafael Balderas Leonard Chen	Lynn Bizzell Jason Jackson Danny Jones Joe Morris Bruce Pritchard	Mike Montgomery James Richardson Chris Botello Randy Safer Jason Alexander	Randy Parr Chris Barron Marco Martinez Glenn Deshields Daniel DeYear	David Brannon Mike Wisko Amado Cano, Jr. Kyle Falkner
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1. Roll call and introduction of new members	Joseph Gonzales, Assistant Presiding Officer called roll and a quorum was present. Presiding Officer, Robert Moore introduced and welcomed new commission members Tommy Anderson, Carlos Cortez, Kelly Doster and Mike Jones.
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2. Adoption of Minutes	A motion to approve the minutes of the July 29, 2015 and July 30, 2015 meetings was made by Steve Tull and seconded by Pat Ekiss. The motion carried.
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3. Budget and Strategic Plan Subcommittee Meeting/Reports	The subcommittees met together to review the agency's budget and performance measures. No action necessary.
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4. Appointment of sub-committee members	Presiding Officer Robert Moore, made the following appointments to the Budget sub-committee: Elroy Carson, Chair, John Gillette, Joseph Gonzalez, Leonardo Perez, Tivy Whitlock and Mike Jones. The following were appointed to the Strategic Plan sub-committee: Pat Ekiss, Chair, John McMakin, Steve Tull, Tommy Anderson, Carlos Cortez and Kelly Doster.
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5. Reports from Fire Service Interest Groups	A brief report was given by the Texas Fire Chief's Association, Texas State Association of Fire Fighters, State Firemen's and Fire Marshals' Association, the National Fire Protection Association and the Texas Fire Marshals' Association.
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6. Report from Fire Service School Advisory Board & TEEEX	Commission representative Michael Hunt was unable to attend the meeting. Robert Moore gave a brief update on activities to date.
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7. Appointment of New Fire School Advisory Board Representative	A motion was made by Steve Tull and seconded by Tommy Anderson to advertise to fill the vacancy using the agency website and email blast and to have all interested individuals submit a letter of intent to the commission to be reviewed at a subsequent commission meeting. The motion carried.
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8. Report from Homeland Security Council Representative  
Commission Representative, Joseph Gonzalez, informed commissioners the committee met in September and a presentation on nuclear facilities operations was made. The Homeland Security Strategic Plan for 2015-2020 was presented and approved by the Governor. The council is discussing the updating of the National Preparedness Doctrine and how those changes will affect Texas.
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9. Discussion on appointment of new fire fighter advisory committee members  
A motion to accept applications to fill the two vacancies on the fire fighter advisory committee with a deadline of December 31, 2015 and for a subcommittee to be formed and meet the following week to review applications and narrow the number down to a maximum of 10 applicants. The motion carried.  
Subcommittee members appointed were: Steve Tull, Pat Ekiss and Jim Reidy (Chair of the fire fighter advisory committee) and their duties are to review all applications and finalize a list of not more than 10 applicants for the full commission to review at its January commission meeting.
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10. Requirements for advisory committee members  
A motion was made by Pat Ekiss and seconded by Joseph Gonzales to have the commission review the makeup of the fire fighter advisory committee every two years and have an update and any recommendations from Chair of the committee at that time. The motion carried.
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11. New matters  
Fire Executive Management Institute of Texas (FEMIT) Program  
Review fire science courses for fire/arson investigators
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12. Future meeting dates  
The next scheduled meeting is January 13, 2016 (workshop) beginning at 2:00 p.m. and the quarterly commission meeting scheduled for January 14, 2016 beginning at 9:00 a.m. as previously scheduled.
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13. Fees  
After discussion, the Presiding Officer asked the budget sub-committee to review all options and the impact of each option on the agency's budget and bring that information to the commission workshop meeting scheduled for January 13, 2016.  
The Presiding Officer also asked the fire fighter advisory committee to discuss the issue at its scheduled December 4, 2015 meeting and bring any recommendations to the January commission meeting.
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14. Matters from Fire Fighter Advisory Committee  
A. 1. A motion to approve for final adoption the proposed amendments to 37 TAC, Chapter 421, §421.5 as discussed was made by Leonardo Perez and seconded by Pat Ekiss. The motion carried.  
2. A motion to approve for final adoption the proposed amendments to 37 TAC, Chapter 441, §441.5 as discussed was made by Steve Tull and seconded by Elroy Carson. The motion carried.  
3. A motion to approve for final adoption the proposed amendments to 37 TAC, Chapter 455, §455.3 as discussed was made by Tommy Anderson and seconded by Steve Tull. The motion carried.

- B. 1. A motion to approve for publication the proposed amendments to Chapter 421, §421.5 and §421.17 as discussed was made by Elroy Carson and seconded by Leonardo Perez. The motion carried.

2. A motion to approve for publication the proposed amendments to Chapter 437, §§437.3, 437.5 and 437.13 as discussed was made by Steve Tull and seconded by Pat Ekiss. The motion carried.
3. A motion to approve for publication the proposed amendments to Chapter 441, §441.5 as discussed was made by Leonardo Perez and seconded by Kelly Doster. The motion carried.

- C. A motion to approve the recommended changes to the Basic Fire Suppression Curriculum including outlines and reference lists and also the Driver-Operator/Pumper reference list to be effective immediately was made by Pat Ekiss and seconded by Steve Tull. The motion carried.
- D. After discussion, the commission referred the matter to the Curriculum and Testing committee to review the possibility of developing curricula for the agency's mandatory certifications.

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15. Higher levels of certification	A motion was made by Joseph Gonzalez and seconded by Leonardo Perez to approve the additional courses as discussed. The motion carried.
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16. Fire & Life Safety Educator	No action taken. The Curriculum and Testing Committee will review the possibility of developing a certification in the future.
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17. Matters from Executive Director	a. Tim Rutland, Executive Director reported no informal conferences had occurred since the last commission meeting.
	B. Mr. Rutland informed commissioners that staff had sent Fire Officer III and Fire Officer IV information to the International Fire Service Accreditation Congress (IFSAC) to review for possible accreditation. He informed commissioners that NFPA 1851 required a risk assessment before a new contract is entered by the fire department for the purchase of personal protection ensembles. Mr. Rutland also informed commissioners the agency's last vacancy was filled and the new employee would start on November 1, 2015.

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18. Executive Session	Presiding Officer, Robert Moore did not call for the Executive Session.
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19. Open Session	No action necessary.
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20. Adjournment	A motion to adjourn was made by Elroy Carson and seconded by Mike Jones. The motion carried.
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