

TEXAS COMMISSION ON FIRE PROTECTION

Presiding Officer, Robert Moore, at 9:00 a.m. called the January 14, 2016 meeting of the Texas Commission on Fire Protection to order at 1701 N. Congress Avenue, Room 1-104, Austin, Texas.

Attending	Tommy Anderson John Gillette Leonardo Perez	Elroy Carson Joseph Gonzalez* Steve Tull	Carlos Cortez Mike Jones Tivy Whitlock	Kelley Doster John McMakin	Pat Ekiss Robert Moore
					*absent entire meeting **absent part of meeting

Staff	Tim Rutland Joyce Guinn	Deborah Cowan Mark Roughton	Paul Maldonado Andrew Lutostanski, Assistant Attorney General	Lisa Gonzalez	Sylvia Miller
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Guests	Thomas McMonigle George Malone Jason Collier Jacob Smith	Gordon Lohmeyer David Brannon Jim Reidy Kory Klabunde	Randal Rhodes Aaron Bell Glenn Deshields	Daniel Kistner Jeff Allen Betty Wilkes	Antonio Lopez Leonard Chan Ronnie Sexton
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| 1. Roll call | Commissioner, Pat Ekiss called roll and a quorum was present. |
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| 2. Adoption of Minutes | A motion to approve the minutes of the October 29, 2015 meeting was made by Tommy Anderson and seconded by Kelly Doster. The motion carried. |
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| 3. Budget and Strategic Plan Subcommittee Meeting/Reports | The subcommittees met together to review the agency's budget and performance measures. No action necessary. |
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| 4. Reports from Service Interest Groups | A brief report was given by the Texas Fire Chief's Association and Texas State Association of Fire Fighters. |
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| 5. Report from Fire School Advisory Board & TEEEX | Commissioner Robert Moore gave a brief update on activities to date. |
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| 6. Appointment of New Fire School Advisory Board Representative | A motion was made by Leonardo Perez and seconded by Kelly Doster to appoint Juan Gloria as the commission representative to the Texas Fire School Advisory Board. The motion carried. |
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| 7. Report from Homeland Security Council Representative | Commission Representative, Joseph Gonzalez, was unable to attend the commission meeting. Tim Rutland, Executive Director reported the agency's part of the Governors' Homeland Security Strategic Plan was in final draft and would be ready by the deadline of January 31, 2016. |
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8. Appointment of new members to the fire fighter advisory committee A motion was made by Steve Tull and seconded by Mike Jones to accept the sub-committee recommended ten individuals and direct staff to send letters to the ten finalist who will be invited to interview with the commissioners prior to the April 28, 2016 commission meeting. The motion carried.
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9. New matters Requirement to pass all sections of a TCFP examination
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10. Future meeting dates The commission scheduled a meeting for April 27, 2016 beginning at 1:00 p.m. to interview the ten finalist for the fire fighter advisory committee appointments and the regularly scheduled commission meeting that was set for April 28, 2016 start time was changed to 9:00 a.m. The commission rescheduled its July meetings to July 13(workshop) beginning at 2:00 p.m. and July 14 (commission meeting) beginning at 9:00 a.m.
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11. Matters from Fire Fighter Advisory Committee
- A. 1. A motion to approve for final adoption the proposed amendments to 37 TAC, Chapter 421, §421.5 and §421.17 as discussed was made by Elroy Carson and seconded by Steve Tull. The motion carried.
 - 2. A motion to approve for final adoption the proposed amendments to 37 TAC, Chapter 437, §§437.3, 437.5 and 437.13 as discussed was made by Leonardo Perez and seconded by Steve Tull. The motion carried.
 - 3. A motion to approve for final adoption the proposed amendments to 37 TAC, Chapter 441, §441.5 as discussed was made by Steve Tull and seconded by John Gillette. The motion carried.
 - B. 1. A motion to approve for publication the proposed amendments to Chapter 431, §431.9 and §431.209 as discussed was made by Pat Ekiss and seconded by John Gillette. The motion carried.
 - C. A motion to approve for publication the proposed amendments to Chapter 437, §437.5 as discussed was made by Elroy Carson and seconded by Tommy Anderson. The motion carried.
 - D. A motion to approve the recommended changes to the Inspector I, Inspector II, Plans Examiner I Curricula and the Basic Fire Inspector Curriculum outline and reference list with an effective date of June 1, 2016 was made by John Gillette and seconded by Mike Jones. The motion carried.
 - E. After discussion, the commission advised the Curriculum and Testing Committee to move forward on its recommendation to continue to publish curricula in the TCFP Curriculum Manual for all mandatory certifications and to discontinue publishing a curricula in the Curriculum Manual for voluntary certifications. The committee also provided guidelines it will follow when new voluntary certifications are requested.
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12. NFPA 1851 SCBA facepiece requirements After discussion, no action necessary.
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13. Matters from Executive Director
- a. Tim Rutland, Executive Director reported no informal conferences had occurred since the last commission meeting.
 - B. Mr. Rutland informed commissioners he had completed the Governor's Executive Development Program. Commissioners were also informed that the agency is instituting a cross training program within agency divisions. Mr. Rutland informed commissioners the agency had received

informal notification from the International Fire Service Accreditation Congress (IFSAC) that Fire Officer III and Fire Officer IV had been approved for issuing IFSAC seals.

14. Executive Session Presiding Officer, Robert Moore did not call for the Executive Session.

15. Open Session No action necessary.

16. Adjournment A motion to adjourn was made by John McMakin and seconded by Steve Tull. The motion carried.

Robert Moore, Presiding Officer