

TEXAS COMMISSION ON FIRE PROTECTION COMPLIANCE INSPECTION GUIDE

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|--|---------------------------------------|---------------------------------|------------------------------|----------|
| FDID# | Department Name | Name of Department Head | Department Head Title | |
| Mailing Address for Administrative Office | | City | County | Zip Code |
| Phone Number for Administrative Office | FAX Number for Administrative Office | Email for Administrative Office | | |
| Physical Address for Administrative Office | | City | County | Zip Code |
| Fire Chief Name (If Applicable) | Physical Address for Fire Chief | | Phone # for Fire Chief | |
| Fire Marshal Name (If Applicable) | Physical Address for Fire Marshal | | Phone # for Fire Marshal | |
| Training Officer Name (If Applicable) | Physical Address for Training Officer | | Phone # for Training Officer | |

The following information is required to be readily available for review by commission staff during an inspection. Any requested information not available will constitute a violation.

- List of all compensated full-time, part-time and volunteer fire protection personnel with SSN or TCFP PIN.
- Department utilizing FIDO to report Firefighter Injuries – [Chapter 435.23](#).
- Courage to Be Safe So Everyone Goes Home Program is required of certified fire protection personnel by December 1, 2015 – [Chapter 435.25](#).
- SOP for Protective Clothing Use, Selection, Care and Maintenance – [Chapter 435.1](#) (3).
- SOP for SCBA Use, Selection, Care and Maintenance – [Chapter 435.3](#) (8).
- SOP for PASS Use, Selection, Care and Maintenance SOP – [Chapter 435.9](#).
- SOP for Incident Management System – [Chapter 435.11](#).
- SOP for Personnel Accountability System (may be part of the Incident Management System SOP) – [Chapter 435.13](#).
- SOP for Operating at Emergency Incidents (may be part of the Incident Management System SOP) – [Chapter 435.15](#).
- SOP for Interior Structural Fire Fighting (2-In/2-Out Rule) – [Chapter 435.17](#).
- SOP for Wellness-Fitness Initiative – [Chapter 435.21](#).
- Protective Clothing Inspection Records that complies with NFPA 1851 – [Chapter 435.1](#) (3).
- Breathing Air Records that comply with NFPA 1989 Records – [Chapter 435.3](#) (4).
- SCBA Cylinder Hydrostatic Test Records – [Chapter 435.3](#) (5).
- SCBA Annual Full-Function Test Records – [Chapter 435.3](#) (6).
- SCBA Duty Period Inspection Records for In-Service Units – [Chapter 435.3](#) (3).
- Reserve SCBA Weekly Inspection Records – [Chapter 435.3](#) (3).
- Personal Alert Safety System (PASS) In Service Duty Period Inspection Records – [Chapter 435.9](#) (3).
- SCBA Maintenance Authorization Certificate – [Chapter 435.9](#) (8).
- SCBA Full Function Test Machine Calibration Certificate – [Chapter 435.3](#) (8).
- SCBA Bottle Hydrostatic Testing Vendor DOT Certificate – [Chapter 435.3](#) (5).
- SCBA cylinder fill records – [Chapter 435.3](#) (4) – NFPA 1989.
- Inspect PPE and SCBA for On-Duty Personnel.