Print Form

Date Received	Texas Commission on Fire Protection Fire Service Standards & Certification Division	Date Approved
	P.O. Box 2286, Austin, Texas 78768-2286 (512) 936-3838 Fax No. (512) 936-3808	Approved By
	Application for Voluntary Regulation of a Volunteer Fire Department of a Local Government Entity	

Department Information:

Certification Renewal Fees
☐ This department will pay annual renewal fees.
☐ This department will **not** pay renewal fees. Renewal fees will be paid by the individual.

FDID No.	Department Name		
Mailing Address	City	State	Zip Code
		TX	
Physical Address	City	State	Zip Code
		TX	
Name of Department Head or Administrator	Title	Phone No.	Fax No.

By becoming regulated, this department shall be subject to the Rules of the Texas Commission on Fire Protection, and subject to inspection by compliance officers in accordance with the Government Code, Chapter 419, Subchapter B.

The fire department shall be responsible for applicable fees, and shall be inspected by compliance officers regarding the following components:

- Certification renewal
- Training Facility Certification (if certified to conduct commission-approved training)
- Protective clothing and applicable NFPA standards (Section 435.1)
- Self-contained breathing apparatus, breathing air, and applicable NFPA standards (Section 435.2)
- Personal alert safety systems (Section 435.9)
- Incident management systems (Section 435.11)
- Personal accountability systems (Section 435.13)
- Personnel operating at emergency incidents (Section 435.15)
- Procedures for interior structural fire fighting (Section 435.17)

The above department is electing to become voluntarily regulated by the Texas Commission on Fire Protection.

Signature of Fire Chief or Administrative Head

Date Signed

Agency Use	

TCFP-007	Instructions for Application for Voluntary Regulation of a Volunteer Fire Department of a Local Government Entity

Purpose: This form is to be utilized by departments seeking voluntary regulation under Government Code, Chapter 419, Subchapter D.

Date Received: Reserved for agency use.
Date Approved: Reserved for agency use.
Approved By: Reserved for agency use.

Certification Renewal Fees: Indicate whether the department will be responsible for the payment of renewal fees for any of the members or employees of the department.

- The renewal statement will be sent to the department if the department elects to be responsible for payment of a member's fee.
- If the department elects not to be responsible for payment of a member's renewal fee, then the commission will bill that person directly as an individual certificate holder.

Members or employees for whom the department elects to be responsible will automatically accrue years of fire service experience with the commission, which can be counted toward higher levels of certification. A department that elects to be responsible for a member's renewal shall submit a Request for Appointment; form TCFP-001, for that individual.

Department Information: Submit all information requested concerning your department. This information is required so that the commission can establish correct data regarding your organization. It is important that the commission be notified if changes occur regarding this information.

Signature of Department Head or Administrator/Date: Legal signature with the signature date.

Agency Use	