

# CITY OF HUMBLE FIRE DEPARTMENT

## HIRING FIREFIGHTER/ PARAMEDIC

### Salary Plan

6 Year Step Plan  
Cost of living increase  
when approved by Mayor  
and Council.

### Work Schedule

24/48 Rotation  
With Platoon Days

### Specialty/Skill Pay

(Monthly)

\$75 Bilingual

\$50 Associates Degree

\$100 Bachelors Degree

\$150 Masters Degree

(Fire or EMS Related)

\$100 Intermediate FF

\$200 Advanced FF

\$400 Master FF

\$25 ITLS/PHTLS or equal;

PALS, PEPP or equal, BLS

Instructor, EMS Instructor,

Fire Instructor, TCFP

HazMat Operations/Tech,

Fire Investigator, Fire

Inspector

**CITY OF HUMBLE FIRE DEPT**

**108 W Main**

**HUMBLE TX 77338**

**281-446-2212**

### Employee Benefits

- Health Insurance (No cost to Employee Only)
- Dental Insurance (No cost to Employee Only)
- Vision Insurance (No cost to Employee Only)
- Life/AD&D Insurance (No cost to Employee Only)
- TMRS Pension—Years of service credited. (7% mandatory with 2:1 match, 5 yrs age 60 or 20 years any age retirement)
- 457b Deferred Comp Plan
- Employee Assistance Plan
- Longevity Pay (\$10 per month for each year worked)
- Salary Range—\$56,874-\$65,882



### Paid Leave

The City of Humble offers Vacation, 911  
Remembrance Day, Holiday Pay, Sick Days,  
Compensatory Time and Platoon Days

City of Humble is a small city that encompasses 10 square miles. Most of our calls have a response time of 5 minutes or less. We are close to the Bush Intercontinental Airport and 20 minutes from downtown Houston. The City of Humble is a great place to live and work.

**Download the job description and application for employment at [www.cityofhumble.net](http://www.cityofhumble.net) .**

Required attachments are:

- DSHS Paramedic Certification
- TCFP Certification
- TDPS Driver's License
- College Transcript, if applicable
- DD-214 if ever in military
- Physical ability Testing—claim release
- Written test and physical ability test dates have not been set
- Vaccine records

**Email completed applications to [careers@cityofhumble.net](mailto:careers@cityofhumble.net)**



# City of Humble

## Employment Opportunity

### Job Number – FD-2016-1004-FFPM

## Notice of Entry Level Firefighter / Paramedic Exam (Essential Employee)

**Date Posted:** November 21, 2016  
**Department/Location:** FIRE DEPARTMENT  
**Hours:** To be discussed during interview  
**Posting Deadline:** Open until filled  
**Number of Positions Available:** 1 Full Time and Multiple Part-Time

**WRITTEN TEST:** January 5, 2017 @ 9:00 AM – 8233 Will Clayton Blvd (Civic Center)

**ACTUAL PHYSICAL ABILITY:** January 5, 2017 @ 1:00 PM\*\* – Civic Center Arena

**\*\* Applicants should wear loose fitting clothing (no shorts or sleeveless shirts) \*\***

Study guides will be available at the Fire Department, 108 W. Main, Humble TX 77338 or you can find practice exams on the I/O Solutions website at:

[http://www.firemanemtparamedic.com/i\\_o\\_solutions\\_exam\\_prep.html](http://www.firemanemtparamedic.com/i_o_solutions_exam_prep.html)

The City of Humble Fire Department is currently accepting applications to establish an eligibility pool for Firefighter / Paramedic. Minimum Qualifications:

- Must be a citizen of the United States
- Must be at least 18 years of age and no older than 35 years of age
- Applicants convicted of or admitted to conduct which constitutes a felony (or misdemeanors where applicable) under State, Federal, or military law will not be considered for employment. Applicants will not be considered for employment while charges are pending for any criminal offense
- High School Diploma / GED
- Must be able to pass psychological evaluation, criminal background investigation, physical and drug screen
- Minimum Basic Firefighter Certification from Texas Commission on Fire Protection
- Minimum EMT-Paramedic Certification from the Texas Department of State Health Services or National Registry Certified Paramedic
- Must have a minimum score of 75 points on initial Texas Department of State Health Services EMT-Paramedic exam / 70 points National Registry Exam
- Must hold a current Class "B" driver's license issued by the Texas Department of Public Safety or the ability to obtain license within the first 6 months of employment
- Honorable discharge if ever in military

**Required Attachments to Application:** Applicants must submit clean, clear copies of the following documents with application:

1. DSHS Paramedic Certification
2. TCFP Certification
3. TDPS Driver's License
4. College Transcript, if applicable

5. DD-214 if ever in military
6. Physical ability testing - claim release

**Do not attach resumes, certificates, reference letters, or any other information not specifically requested**

### EMPLOYMENT STEPS

1. Application form with all required documents
2. Written Test
3. Physical Ability Test
4. Psychological Evaluation
5. Thorough and extensive criminal background investigation
6. Oral Interview Panel
7. Chief conditional job offer
8. Physical Exam, HPE (Human Performance Evaluation), drug test
9. Final interview with the Fire Chief and final job offer

The applicant must maintain the **Paramedic** and **Fire Certifications** prescribed by the Department in order to remain employed. Do not expect to test if you haven't submitted all required documents. Documents will not be accepted at the test site. **Do not attach resumes, certificates, reference letters, or any other information not specifically requested**

**APPLICANTS MAY BE REJECTED FOR EMPLOYMENT AT ANY POINT IN THE HIRING PROCESS.** Any misrepresentation or omission in the application or other forms will be grounds for rejection or dismissal.

An applicant is unacceptable if the applicant's MVR in the last three years shows;

- Driving while intoxicated or impaired or under the influence of drugs;
- Criminal type convictions (e.g. negligent homicide, manslaughter, hit and run, etc.).

An applicant is unacceptable if the applicant's MVR shows;

- Two or more moving violations within the past twenty-four months;
- Three "at fault" accidents within the past thirty-six months;
- Four "at fault" accidents within the past sixty months;
- Suspended license within the past twenty-four months

Applicants will undergo a complete background investigation and drug screen; must pass a comprehensive written exam and fitness test. Salaries are based on a step program. Salaries range from **\$56,874 thru \$65,882**. Other benefits include Life/AD&D insurance, medical, dental, vision, paid vacation, paid sick time, 9 holidays plus 9-11 Remembrance Day, Texas Municipal Retirement System pension 7 % mandatory with 2:1 match, disability benefits, longevity pay, and certification pay for specialized training.

This is a position that is **essential to the provision of emergency services** during and/or following a disaster. Employees in this position may be required to remain on duty during a man-made or natural disaster despite a general evacuation order for the area. Such employees are also expected to remain available for their normal shifts and for recall to emergency duty unless specifically released by Fire Department Management to evacuate. Employees in this position are specifically advised to plan accordingly for these circumstances and that any failure to adhere to these requirements may result in disciplinary action up to and including termination.

The statements contained in this job description reflect general details to describe the principal functions of this job, the level of knowledge and skill typically required and the scope of responsibility. It should not be considered an all-inclusive list of work requirements. Individuals may perform other duties as assigned, including work in other divisional areas to cover for absences, to equalize work during peak periods and/or otherwise balance workload.

***Resumes are not accepted in lieu of an application.*** Applications may be downloaded at [www.cityofhumble.com](http://www.cityofhumble.com), under Links select Employment. Once the application is completed it should be emailed to [careers@cityofhumble.net](mailto:careers@cityofhumble.net). Please be sure to **include the Job Number in the Subject line on all emails.**

**The City of Humble is an AT-WILL-EMPLOYER and only accepts applications for positions that are currently posted. Applications will be reviewed by Human Resources and then forwarded to the hiring department to contact the selected applicants for interviews. Only applicants selected for interviews will be contacted.**

# City of Humble Fire Department

## Physical Ability Testing-Claims Release

**WHEREAS,** \_\_\_\_\_, who resides at \_\_\_\_\_.

Desires to seek employment with the Fire Department of the City of Humble, TX and in connection must successfully complete physical ability testing given by the Fire Department; and,

**WHEREAS,** said Ability Testing is given to applicants for employment by the City of Humble, TX; **NOW, THEREFORE, I,**

\_\_\_\_\_ For the sole and only consideration of being considered by the City of Humble as an applicant for employment by the Fire Department, do release and forever discharge the City of Humble, its agents, servants and causes of action which I might have against the City of Humble as a result of any injury sustained taking said Physical Ability Testing. I am thoroughly familiar with the type of exercise and physical ability and capacity necessary in order to attempt to pass said testing and I hereby request that I be given an opportunity to take same and assume all risk INCIDENT thereto.

Fire Applicant \_\_\_\_\_

**THE STATE OF TEXAS**  
**COUNTY OF** \_\_\_\_\_

**BEFORE ME,** the undersigned authority, a Notary Public in and for said County and State, on this day personally appeared \_\_\_\_\_, known to me to be the person whose name is subscribed to the foregoing instrument, and acknowledged to me that he/she has read and fully understands said release of liability and that he/she executed the same for the purposes and consideration therein expressed.

**GIVEN UNDER MY HAND AND SEAL OF OFFICE THIS THE** \_\_\_\_\_ day of \_\_\_\_\_, 20\_\_\_\_\_

\_\_\_\_\_  
**Notary Public in and for** \_\_\_\_\_ **County, Texas**  
**Commission Expires:** \_\_\_\_\_

The City of Humble, Texas is an Equal Opportunity Employer. This facility is wheelchair accessible. Handicapped parking spaces are available. Requests for sign interpretative services, or other accommodations must be made 48 hours ahead of test dates. To make arrangements, call 281-446-3061 or (TDD) 1-800-RELAY TX.