



# Battalion Chief



The City of Katy is accepting applications and resumes for the position of Battalion Chief.

**SUMMARY:** The Battalion Chief will manage, supervise and command all emergency activities and related staff and ensure all are properly trained and certified to make life saving decisions in all situations.

## ESSENTIAL DUTIES:

- Commands all firefighting, lifesaving, and fire prevention operations; may set-up or assume multiple command posts at a single incident including accident and fire scenes; supervises salvage and overhaul.
- Supervises and coordinates all training within the Department; approves or denies all training requests; maintains all training records and reports; verifies the Department is in compliance with all aspects of the Texas Commission for Fire Protection requirements.
- Instructs all company officers in all aspects of their work; enforces Departmental regulations; conducts regular inspections of personnel, quarters, equipment, and records.
- Supervises administrative details; monitors and maintains records of employee EMS certifications; prepares schedules and daily staffing assignments; grants leaves; oversees Departmental expenditures and revenues; supervises inventory, inspection, repair, and control of operational materials, equipment, and supplies.
- Participates in hiring, evaluating, and promoting staff; administers discipline; provides interpersonal conflict resolution as needed.

## EDUCATION, TRAINING AND EXPERIENCE GUIDELINES:

High school diploma or equivalent, Associate's Degree in Fire Science or related field preferred; Paramedic Certification, required; AND (10) years of progressively responsible firefighting command experience, rank of Captain or higher preferred; OR an equivalent combination of education, training, and experience.

Candidates will not be considered without a completed application and resume. Applications are located on our website at [www.cityofkaty.com](http://www.cityofkaty.com). You may submit applications to [recruiter@cityofkaty.com](mailto:recruiter@cityofkaty.com), by 5 p.m., December 23, 2016.

The City of Katy is committed to compliance with the Americans with Disability Amendments Act and is an Equal Opportunity Employer.

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