

**TEXAS COMMISSION ON FIRE PROTECTION**  
**October 24, 2019, 10:00 a.m.**  
**1701 N. Congress Ave., William B. Travis Building, Room 1-104, Austin, Texas**

The Texas Commission on Fire Protection will convene in open session, deliberate, and possibly take action on any of the following items:

1. Call to order with invocation, presentation of colors, and pledge of allegiance.
2. Introduction of new commissioners.
3. Roll call – 10:00 a.m. (including consideration of whether to excuse absences).
4. Election of Assistant Presiding Officer and Secretary.
5. Commission meeting minutes of July 18, 2019.
6. The Budget and Strategic Plan Subcommittee may meet on October 24, 2019 during the commission meeting and provide a report relating to any recommendations developed by the subcommittee relating to modifications to the agency operating budget and strategic plan.
7. Reports from fire service interest groups and agencies on matters relating to their specific organizational purposes, functions, activities, and objectives, including reports from the Texas Fire Chiefs Association, the Texas State Association of Fire Fighters, the State Firemen’s and Fire Marshals’ Association of Texas, the Texas Fire Marshal’s Association, the Texas Association of Fire Educators, the Texas A&M Forest Service, the National Fire Protection Association, Texas State Association of Fire and Emergency Districts, the Center for Public Safety Excellence, and the State Fire Marshal’s Office.
8. Report by the commission representative to the Texas Fire School Advisory Board or by representatives of the Texas Engineering Extension Service (TEEX) regarding fire protection training provided by TEEX through its Emergency Services Training Institute (ESTI).
9. Appointment of a commission representative to the Homeland Security Council.
10. Report from the Health and Wellness Ad Hoc committee.
11. Subjects for future commission meeting agendas.
12. Future meeting dates.
13. Matters referred from the Fire Fighter Advisory Committee (FFAC):
  - A. Discussion and possible final adoption of proposed amendments and new sections as follows:
    1. Proposed amendments to 37 Tex. Administrative Code, Part 13, Chapter 403, Criminal Convictions and Eligibility for Certification.

2. Proposed amendments to 37 Tex. Administrative Code, Part 13, Chapter 421, Standards For Certification.
  3. Proposed amendments to 37 Tex. Administrative Code, Part 13, Chapter 433, Driver Operator.
  4. Proposed amendments to 37 Tex. Administrative Code, Part 13, Chapter 437, Fees.
  5. Proposed new section §445.11, and amendments to 37 Tex. Administrative Code, Part 13, Chapter 445, Administrative Inspections and Penalties.
  6. Proposed amendments to 37 Tex. Administrative Code, Part 13, Chapter 453, Hazardous Materials.
  7. Proposed amendments to 37 Tex. Administrative Code, Part 13, Chapter 457, Minimum Standards for Incident Safety Officer Certification.
- B. Report from the Curriculum and Testing Committee regarding recommended changes to the Certification Curriculum Manual as follows:**
- a. Revised Head of Department Curriculum and reference lists
  - b. Revised Driver Operator Curriculum, overview sheets, course instructor information, outlines and reference lists
14. Proposed amendments to 37 Tex. Administrative Code, Part 13, Chapter 427, Training Facility Certification.
  15. Proposed amendments to 37 Tex. Administrative Code, Part 13, Chapter 435, Fire Fighter Safety.
  16. Matters from the Acting Executive Director.
    - A. Decisions of Acting Executive Director in contested cases and consent orders.
    - B. Status regarding division functions:
      - a. Training Approval & Testing – test administered, training approvals, record reviews and online training audits
      - b. Certification & Professional Development – training applications, IFSAC seals issued, certifications issued, training facilities, curriculum development, library resource requests
      - c. Compliance – biennial inspections, compliance officers training, issues involving regulated entities
      - d. Information Technology – public website design, FARM and FIDO improvements, CAPPS (Central Accounting Payroll/Personnel System), IT security policy, service requests
  17. Hiring process for the Executive Director, including the possible appointment of a committee of Commission members.

18. Executive Session pursuant to Texas Government Code, Section 551.074 for the discussion of personnel matters regarding the appointment, employment, compensation, evaluation, reassignment and duties of the Executive Director, and for personnel acting on an interim basis in this position.
19. Open session for further discussion and possible action regarding preceding agenda item.
20. Adjourn meeting.

The Texas Commission on Fire Protection may go into executive session on any agenda item if authorized by the Open Meetings Act, Texas Government Code Chapter 551.

*Any invocation that may be offered before the official start of the commission meeting shall be voluntary offering of a chaplain, to and for the benefit of the commission. The views or beliefs expressed by the invocation speaker have not been previously reviewed or approved by the commission and do not necessarily represent the religious beliefs or views of the Council in part or as a whole. No member of the community is required to attend or participate in the invocation and such decision will have no impact on their right to participate actively in the business of the commission. Copies of the policy governing invocations and setting forth the procedure to have a volunteer deliver an invocation are available upon written request submitted to the commission Clerk.*