

**TEXAS COMMISSION ON FIRE PROTECTION
MEETING MINUTES**

Presiding Officer J.P. Steelman called the February 20, 2025 meeting of the Texas Commission on Fire Protection to order at 9:03 a.m. at the North Lamar Boulevard Building, 4800 N. Lamar Boulevard, Austin, Texas.

Member Attendance:

Chris Cantu	David Coatney	Kelly Vandygriff	Michael Glynn
Paul Hamilton	Bob Morgan	Tim Smith	Amanda Friedeck
Brandon Wade	Michael Johnson*	J. P. Steelman	Sue DeVillez

* Johnson's absence was excused.

Staff Attendance:

Mike Wisko	Frank King	Yazzy Chavez	Holden Wenger	Joyce Guinn
Rick Wallace	Grace Wilson	Mo Adams	Piyush Manglani	Cliff Grant

1. Call to order with an invocation and pledge of allegiance – Chairman J.P. Steelman called the meeting to order at 9:03a.m. The invocation was delivered, and the Pledge of Allegiance was led by Chairman Steelman.
2. Roll call for a quorum and excuse of absences, if any - the roll was called, and a quorum was present. A motion by Michael Glynn and seconded by David Coatney to excuse the absence of Michael Johnson. The motion carried.
3. Approve Commission meeting minutes of the November 21, 2024, meeting – a motion was made by Paul Hamilton and seconded by David Coatney to approve the minutes of the November 21, 2024, meeting. The motion carried.
4. Report from the Budget and Strategic Plan Ad Hoc Subcommittee – no report was given.
5. Reports from fire service interest groups and agencies on matters relating to their specific organizational purpose - reports were given by TEEEX, the Texas Fire Chiefs Association, the Texas Fire Marshal's Association, the Texas Association of Fire Educators, the Texas A&M Forest Service, the National Fire Protection Association, Texas State Association of Fire and Emergency Districts, the Center for Public Safety Excellence, the State Fire Marshal's Office, the National Fallen Fire Fighters Foundation, and the Cancer Support Network.
6. Discussion and Possible Action on Report from the Health & Wellness Committee – a brief report was provided by the Health & Wellness Committee.
7. Matters referred to the Commission from the Curriculum and Testing Committee -
 - a. Personal matters regarding the removal and replacement of a Curriculum and Testing Committee member - Chairman J.P. Steelman called for a closed session at 10: 02 a.m. pursuant to Government Code Section 551.074. Chairman Steelman reconvened the open session at 10:35 a.m. A motion was made by David Coatney and seconded by Sue De Villez to accept the resignation of Martin Davila. The motion carried. A motion was made by David Coatney and seconded by Tim Smith to amend the Agency Policy Book IP004 concerning the Appointment of Committee Members, to adopt a one-year standing list for the committees, and to notify applicants of the change. The motion carried.
 - b. Discussion on curriculum updates for hazardous materials - a Motion made by David Coatney and seconded by Brandon Wade to approve the curriculum update for hazardous materials training. The motion carried.

8. Discussion and possible action on report from the Fire Fighter Advisory Committee:
 - a. Rule Review: 37 TAC, Chapter 423, Fire Suppression – a brief report on 37 TAC, Chapter 423, Fire Suppression, was provided. No action taken.
 - b. Rule Review: 37 TAC, Chapter 425, Fire Service Instructors - a brief report on 37 TAC, Chapter 425, Fire Service Instructors, was provided. No action was taken.

9. Discussion and possible action on changes to 37 TAC, Chapter 435, Fire Fighter Safety regarding the new NFPA 1970 standards – a motion was made by Brandon Wade and seconded by David Coatney to implement the PPE standard effective September 1, 2025, and the SCBA standard effective March 1, 2026. The motion carried.

10. Discussion and possible action on the rule review of 37 TAC, Chapter 403, Criminal Convictions and Eligibility for Certification- a motion was made by Kelly Vandygriff and second by Michael Glynn to adopt the rule review without changes. The motion carried.

11. Discussion and possible action regarding proposed amendments to 37 TAC, Chapter 421, Standards for Certification - a motion made by Brandon Wade and seconded by Tim Smith. The motion carried. Chapter 421 will be sent to the Texas Register for publication.

12. Proposed rule review of the following:
 - a. 37 TAC, Chapter 427, Training Facility Certification.
 - b. 37 TAC, Chapter 429, Fire Inspector and Plan Examine.

A motion was made by Tim Smith and seconded by David Coatney to send the above-mentioned rule reviews to the Firefighter Advisory Committee for review. The motion carried.

13. Matters from the Agency Chief:
 - a. Update regarding agency duties and responsibilities – Mike Wisko gave a brief report regarding the agency duties and responsibilities.
 - b. Decision of the Agency Chief in contested cases and consent orders – there was nothing to report.
 - c. Status regarding division functions - Mike Wisko gave a brief report on the division functions for each division as listed below:
 - i. Training Approval & Testing - tests administered, training approvals, record reviews, and online training audits.
 - ii. Certification & Professional Development – training applications, IFSAC seals issued, certifications issued, training facilities, curriculum development, library resource requests.
 - iii. Compliance – biennial inspections, compliance officers training, issues involving regulated entities.
 - iv. Information Technology- Public website design, FARM and FIDO improvements, CAPPS (Central Accounting Payroll/Personnel System), IT security policy, and service request.

14. Discussion on future meeting dates – commission meeting is scheduled for May 15, 2025, at 10:00 a.m..

15. Subjects for future Commission meeting agendas – discussion on 911 Dispatching Curriculum.

16. Personnel matters regarding the appointment, employment, compensation, evaluation, reassignment, and duties of the Agency Chief – no closed session.

17. Adjourn Meeting- a motion was made by Michael Glynn and seconded by Paul Hamilton to adjourn the meeting. The motion carried.

X

Presiding Officer