



# Texas Commission on Fire Protection Compliance Inspection Guide

FDID#	Agency Name:	Name of Head of Department	Department Head Title
Mailing Address for Administrative Office		City/Town	County
Phone Number for Administrative Office		FAX Number for Administrative Office	Email for Administrative Office
Physical Address for Administrative Office		City/Town	County
Fire Chief Name (If Applicable)		Physical Address of Fire Chief	Phone Number for Fire Chief
Fire Marshal Name (If Applicable)		Physical Address of Fire Marshal	Phone Number for Fire Marshal
Training Officer Name (If Applicable)		Physical Address of Training Officer	Phone Number of Training Officer

This document is the property of the:

**Texas Commission on Fire Protection (TCFP)**  
**1701 North Congress Avenue, Suite 1-105**  
**Austin, Texas, 78701**

“Texas Administrative Code”, RULE §435.19: *Enforcement of Commission Rules* (b) The commission shall not provide prior notification of an inspection to a fire department.

“Texas Administrative Code”, RULE §445.3: *Right of Access* (b) No person shall refuse to permit or interfere with an inspection authorized by the Code or commission rules.

**Disclaimer:** This document is intended to aid in conducting compliance inspections of regulated agencies. It is not exhaustive of all the statutes, codes and/or rules that the TCFP is authorized to enforce.

An Asterisk (\*) in the first column denotes that rule shall be addressed in a required Standard Operating Guideline or Policy.



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RULE NUMBERS	Yes	No	SECTION 1.0 ~ GENERAL
TAC 449			Does Department Head have Head of Department certification?
TAC 421.9(c)			List of all personnel
TAC 421.9(c)			All personnel listed in FIDO have a duty appointment, and that the duty appointments are accurate for the current job description.
TAC 435.23			Department utilizing FIDO to report Firefighter Injuries
TAC 435.29			Federal Highway Administration Traffic Incident Management Course (12/2020 deadline)
TAC 435.25			Courage to Be Safe within 1 year of appointment

**Field notes:**

RULE NUMBERS	Yes	No	SECTION 2.0 ~ PROTECTIVE CLOTHING
TAC 435.1 NFPA 1851			
TAC 435.1			Purchase/provides/maintains PPE in accordance to NFPA 1851
* TAC 435.1 NFPA 4.2.2			Maintain, provide to the commission annually and/or upon request, and comply with a departmental standard operating procedure regarding the use, selection, care, and maintenance of protective clothing which complies with NFPA 1851, Standard on Selection, Care, and Maintenance of Structural Fire Fighting Protective Ensembles.
* NFPA 4.2.3			No accessories on PPE w/o manufacture approval letter on file
NFPA 4.2.4			The organization shall use one or any combination of appropriately trained organizations or service providers as defined in 4.2.4 (1-6) to perform advance cleaning, sanitation or disinfection, advance inspection, and repair services of ensembles and ensemble elements.
NFPA 4.2.4.3 NFPA 11.1.1.4			Verification certificate to perform Advanced Cleaning/Inspections/Repairs by ISP
NFPA 4.2.4.5.1			Training shall be provided by an element manufacturer of the same element type, a verified ISP, a verified organization, a verified cleaner, or any combination thereof.
NFPA 4.2.4.5.3			The entity conducting the training shall provide documentation that the organization has received the required training and content per 4.2.4.5.2
NFPA 4.2.4.5.4			Updated inspection/cleaning training within one year of any new revision of the standard or if a change in personnel overseeing the PPE program.
NFPA Chapter 4	<b>Yes</b>	<b>No</b>	<b>SECTION 2.1 ~ Records</b>
NFPA 4.3.1			The organization shall compile and maintain records of PPE and ensemble elements
NFPA 4.3.2			Applies to rental and loaner PPE as well
* NFPA 4.3.3 NFPA 4.3.5			Record Tracking system for each ensemble/element as listed below (rotating exchange included):
NFPA 4.3.3(1)			Person to whom element is issued (not required in rotating exchange)
NFPA 4.3.3(2)			Date and condition when issued
NFPA 4.3.3(3)			Manufacturer and model name or design
NFPA 4.3.3(4)			Manufacturer's identification number, lot number, serial number, or unique identifier
NFPA 4.3.3(5)			Month and year of manufacture
NFPA 4.3.3(6)			Date(s) & findings of advanced inspection(s)
NFPA 4.3.3(7)			Date(s) and findings of advanced cleaning, disinfection or sanitization, or specialized cleaning
NFPA 4.3.3(8)			Reason(s) for and who performed advanced cleaning, disinfection or sanitization, or specialized cleaning
NFPA 4.3.3(9)			Date(s) of repair(s), who performed repair(s), and brief description of repair(s)
NFPA 4.3.3(10)			Date of retirement
NFPA 4.3.3(11)			Date and method of disposal

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*	NFPA 4.3.4			Records maintained as required in Ch 4.3.3 on ensembles with liquid and particulate contaminant protection if applicable.
*	NFPA 4.4.1			Personnel provided manufacturers' instructions regarding the care, use, and maintenance
	NFPA 4.4.2			Manufacturer instructions to be followed
	NFPA 4.5	<b>Yes</b>	<b>No</b>	<b>SECTION 2.2 ~ Protecting the public and personnel from exposure to contaminated PPE</b>
*	NFPA 4.5.1			Written SOPs that minimize the public's and the fire department personnel's exposure to soiled or contaminated PPE
*	NFPA 4.5.2			Not worn/stored in living areas
*	NFPA 4.5.3			Prevent public exposure to PPE non-emergency
*	NFPA 4.5.4			Soiled or potentially contaminated PPE shall not be brought into the home, taken to public facilities, or transported in private vehicles
*	NFPA 4.6			Reporting PPE known or suspected failures to element manufacturer and certification organization in writing and request written acknowledgement within 30 days.
	NFPA Chapter 5	<b>Yes</b>	<b>No</b>	<b>SECTION 2.3 ~ Selection</b>
*	NFPA 5.1.1 TAC 435.1(4)			Risk Assessment Performed (see the standard NFPA 1851 Chapter 5.1.2)
*	NFPA 5.1.1.2			Review or conduct a new risk assessment at least every 2 years or:
*	NFPA 5.1.1.2(1)			When there are changes that affect the findings of the current risk assessment
*	NFPA 5.1.1.2(2)			When there are changes in the organization's standard operating procedures (SOPs)
*	NFPA 5.1.1.2(3)			When PPE or ensemble elements are being considered for selection and purchase
*	NFPA 5.1.2			Risk Assessment shall include:
	NFPA 5.1.2(1)			Type of duties performed
	NFPA 5.1.2(2)			Distinguishing response activities for different potential incidents
	NFPA 5.1.2(3)			Organization's experiences
	NFPA 5.1.2(4)			Incident operations
	NFPA 5.1.2(5)			Geographic location and climate
	NFPA 5.1.2(6)			Specific physical area of operation
	NFPA 5.1.2(7)			Likelihood of or response to CBRN terrorism incident
	NFPA 5.1.2(8)			Need for two sets of ensemble elements or spare ensemble elements
	NFPA 5.1.4			NFPA 1971 compliant by a third-party organization
	NFPA 5.1.6			The organization shall ensure the proper interface between ensemble elements
	NFPA Chapter 6	<b>Yes</b>	<b>No</b>	<b>SECTION 2.4 ~ Inspection</b>
*	NFPA 6.1.1			Universal precautions as appropriate when handling ensemble elements. (Min. NFPA 1999 gloves).
*	NFPA 6.1.2			Soiled or contaminated PPE shall be cleaned before inspection. CBRN cont. shall be retired.
*	NFPA 6.1.3			Guidelines established to determine when PPE is soiled to an extent that cleaning is necessary
*	NFPA 6.1.4			Actions established by organization if PPE needs cleaning/decontamination/repair
	NFPA 6.1.4.2			Where a condition exists that is beyond basic repair, the element shall be removed from service, tagged and sent for repair.
*	NFPA 6.2.1			Member shall conduct routine inspection of PPE upon issue/ at beginning of duty period / after each use
*	NFPA 6.2.2			Routine inspection, for each ensemble element, as specified in Chapters 6.2.2.1 through 6.2.2.7. (must be in written policy)
*	NFPA 6.3.3			Advance inspection annually or when routine inspection determines potential damage.
	NFPA 6.3.3.1			Properly stored PPE not subject to advance inspection
*	NFPA 6.3.5– 6.3.7			Advance inspection criteria per standard for each ensemble element.
*	NFPA 6.4.3			Complete liner inspection conducted annually and whenever a routine inspection determines potential damage.
*	NFPA 6.4.4			Complete Liner inspection findings shall be documented
	NFPA 6.4.5			Liner inspection shall include: (see the standard for specifics NFPA 6.4.5.1, 6.4.5.2, 6.4.5.3)

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	NFPA 6.4.5.2			The moisture barrier shall be tested using the hydrostatic test with no leakage results
	NFPA Chapter 7	<b>Yes</b>	<b>No</b>	<b>SECTION 2.5 ~ Cleaning and decontamination</b>
	NFPA 7.1.1			Organizations shall provide a means for cleaning ensemble elements
*	NFPA 7.1.1.3			Preliminary exposure reduction (PER) shall be applied (CBRN, Hazardous cont. exception)
*	NFPA 7.1.1.4			SOP for field use relating to decision making process of cleaning & decontamination to include the use of fig. 7.1.1.2 (a & b) to assist in determining the appropriate cleaning procedures.
*	NFPA 7.1.1.5			Soiled or contaminated elements shall not be brought into the home, washed in home laundries, or washed in public laundries.
	NFPA 7.1.1.6			Commercial dry cleaning prohibited without manufacturer approval
*	NFPA 7.1.2.1			PPE & PPE elements shall be evaluated for PER, cleaning, disinfection, or sanitization after each use.
	NFPA 7.1.2.2			CBRN contaminated PPE & ensembles doffed ASAP, bagged, disposed of per regulations
*	NFPA 7.1.2.3			PPE & elements used in haz-mat incident subject to PER then eval. by qualified individuals
*	NFPA 7.1.2.5			PPE & elements soiled shall be subject to PER/advance cleaning per NFPA 7.1.1.2
*	NFPA 7.1.3			Approach for addressing specific types of contamination requires that the organization shall apply steps shown in Figure 7.1.1.2(b) and 7.1.3.1 thru 7.1.3.6
*	NFPA 7.2.1.1			PER procedure is implemented by organization as part of overall program for care and maintenance of PPE as per 7.2.2 thru 7.2.5
*	NFPA 7.3.3			Ensemble & ensemble elements that are soiled or contaminated shall be advanced cleaned.
	NFPA 7.3.4			Ensembles and ensemble elements that are issued and used shall receive advanced cleaning every six months. Advance cleaning must occur at time of advance inspection
*	NFPA 7.3.5			Advanced cleaning shall be conducted using a washer/extractor unless specifically prohibited 7.3.5(1-2) to be followed
	NFPA 7.3.6			Top-loading machines are prohibited for advanced cleaning of ensembles and ensemble elements or components.
	NFPA 7.3.6.1			Deviation from 7.3.5 requires instruction from MFG., verified cleaner or VISIP
	NFPA 7.3.7			Detergents and cleaning agents are appropriate for ensemble elements.
*	NFPA 7.3.8			Universal precautions shall be applied in the washing of all soiled or contaminated ensembles or ensemble elements.
	NFPA 7.3.9			Where machine washing with a washer/extractor is specified, 7.3.9 (1-6) procedures shall be used.
	NFPA 7.3.10			Drying procedures as specified by air drying, Chapter 7.3.10.1(1) or cabinet drying, Chapter 7.3.10.1(2).
	NFPA 7.3.11.1			Additional requirements for Advanced Cleaning of garment elements is subject to use of washer or extractor, with appropriate formulation.
	NFPA 7.3.12.1			Additional requirements for Advance Cleaning of helmet elements requires that detachable or separate components shall be removed and washed and dried separately.
	NFPA 7.3.12.2			Additional requirements for Advance Cleaning of helmet elements requires that textile-based components are washed by hand or in washer or extractor with garments or hoods.
	NFPA 7.3.12.4			Additional requirements for Advanced Cleaning of helmet elements as required in Chapters 7.3.12.4(1) through 7.3.12.4(5).
	NFPA 7.3.13.1			Additional requirements for Advance Cleaning of gloves requires that gloves shall not be dried by mechanical tumbling or agitation methods.
	NFPA 7.3.13.2			Additional requirements for Advance Cleaning of gloves as required in Chapters 7.3.13.2(1) through 7.3.13.2(7)
	NFPA 7.3.14.1			Additional requirements for Advance Cleaning of footwear elements requires that the footwear shall not be washed or dried by mechanical tumbling or agitation.
	NFPA 7.3.14.2			Additional requirements for Advance Cleaning of footwear elements as required in Chapters 7.3.14.2(1) through 7.3.14.2(7).

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	NFPA 7.3.15.1			Additional requirements for Advance Cleaning of hood elements permitted to be hand or machined washed as allowed by the manufacturer and according to the manufactures cleaning instructions.
	NFPA 7.3.15.3			Hoods permitted to be air or machine dried.
	NFPA 7.3.15.4			Advanced cleaning of particulate-blocking hoods shall be in accordance with procedures provided by the manufacturer
	NFPA 7.3.15.5			Where hoods are subjected to hand cleaning 7.3.15.5 (1-6) to be followed
	NFPA 7.3.16.1			Proximity fire-fighting protective ensembles and ensemble elements shall be cleaned in accordance with the same requirements as non-proximity fire-fighting protective ensembles and ensemble elements
	NFPA 7.3.16.2			Outer shell and other radiant reflective components of proximity fire-fighting protective ensembles and ensemble elements shall be cleaned using 1-4 of this section
*	NFPA 7.4			Disinfection or sanitization and biological decontamination of all ensemble elements and their components shall be according to the requirements specified in Chapter 7.4.
	NFPA 7.5			Specialized Cleaning of all ensemble elements and their components shall be according to the requirements specified in Chapter 7.5.
	NFPA Chapter 8	Yes	No	<b>SECTION 2.6 ~ Repair</b>
*	NFPA 8.1.3			PPE contaminated with CBRN agents shall be immediately retired
*	NFPA 8.1.4			All repairs and alternations must meet NFPA 1971
	NFPA Chapter 9	Yes	No	<b>SECTION 2.7 ~ Storage</b>
*	NFPA 9.1.1			PPE not stored in direct or indirect sunlight, UV rays or fluorescent lights, while not being worn
*	NFPA 9.1.2			PPE shall be clean/dry before storage
	NFPA 9.1.3			PPE may not be stored in air tight containers unless new & unissued
	NFPA 9.1.4			PPE temp storage -25° F - 180° F
*	NFPA 9.1.5			Use of a bag or case is required when transporting PPE in an area that may cause damage
*	NFPA 9.1.6			Contaminated or soiled clothing/PPE when not being worn for operational duties, must be in an airtight protective case or bag when transported in the cab of fire apparatus.
*	NFPA 9.1.8			Proximity PPE shall be stored by hanging/not folded
	NFPA 9.1.9			Eye and face protection are readily accessible and stored to prevent thermal and mechanical damage and Haz-Mat contamination.
	NFPA 9.1.10			PPE storage area shall be clean, dry, well ventilated
	NFPA Chapter 10	Yes	No	<b>SECTION 2.8 ~ Retirement, disposition, and special incident procedures</b>
*	NFPA 10.1.1			Develop specific criteria for removal/retirement of PPE
*	NFPA 10.1.2 & 10.1.3			Mandatory retirement of Structural and Proximity PPE at 10 years from manufacture
*	NFPA 10.1.3.1			Proximity radiant reflective outer shell life 5 years
	NFPA 10.2.1			Retired PPE must be destroyed/disposed of to ensure not used in live fire
*	NFPA 10.1.8/10.2.2			PPE not damaged/defective/contaminated may be used for training but must be marked "non-live fire training only"
*	NFPA 10.3.1			Procedures for handling/custody of PPE worn by FF where serious injury/death of FF occurred
*	NFPA 10.3.2			Procedures must include minimum:
*	NFPA 10.3.2 (1)			Provisions shall be made for the immediate removal from service and preservation of all PPE utilized by the injured or deceased fire fighter.
*	NFPA 10.3.2 (2)			Custody of such ensembles and ensemble elements shall be maintained at a secure location with controlled, documented access
*	NFPA 10.3.2 (3)			PPE shall be nondestructively tagged and stored only in paper or cardboard containers to prevent further degradation or damage. Plastic or airtight containers shall not be used
*	NFPA 10.3.2 (4)			Examination of PPE shall be made by qualified members of the organization or by outside experts to determine the condition thereof
*	NFPA 10.3.3			The organization shall determine a specific period of time for retaining custody of PPE

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Field notes:				
	NFPA 1852	<b>Yes</b>	<b>No</b>	<b>SECTION 3.0 ~ SELF CONTAINED BREATHING APPARATUS</b>
	TAC 445.7 (c)			Minimum 10% SCBA inspected
*	TAC 435.3(5)			When SCBA is to be used
	TAC 435.3(2)			SCBA complies with NFPA 1981 edition at the time of purchase
		<b>Yes</b>	<b>No</b>	<b>SECTION 3.1 ~ General</b>
*	NFPA 4.1.1			Written program addressing respiratory protection & applied
		<b>Yes</b>	<b>No</b>	<b>SECTION 3.2 ~ Adverse Conditions</b>
*	NFPA 4.2.1			SOP for SCBA failure, near-failure, degradation from normal use
*	NFPA 4.2.2			Shall include at minimum:
	NFPA 4.2.2 (1)			Removal from service of SCBA including Mask, Cylinder, Assembly
	NFPA 4.2.2 (2)			Secure with restricted access
	NFPA 4.2.2 (3)			Documentation of chain of custody
*	NFPA 4.2.3			Notify manufacture in writing of issue
*	NFPA 4.2.3.1			Provide manufacture with data log, video, photo of condition failure
*	NFPA 4.2.3.2			Written procedure for notifying manufacture in SOP
*	NFPA 4.2.4			Copy of notification sent to cert. org., NIOSH, NPPTL
		<b>Yes</b>	<b>No</b>	<b>SECTION 3.3 ~ Selection, Care and Maintenance</b>
*	NFPA 4.3.1			SOP includes roles, responsibilities of org. and members
*	NFPA 4.3.2			Minimizing exposure to contaminated SCBA
*	NFPA 4.3.2.1			Defines criteria for contaminated beyond ability to clean/disinfect
*	NFPA 4.3.2.2			Details proper disposal of contaminated SCBA
*	NFPA 4.3.2.3			Minimum for SCBA poss. Contamination: Tagged OOS & Segregated from equipment, personnel, civilians
*	NFPA 4.3.2.4			Procedures for minimizing public risk of exposure to contaminated SCBA
*	NFPA 4.3.5.1			Written SCBA testing procedures if performed by the agency
	NFPA 4.3.5.2			Administration
	NFPA 4.3.5.2 (1)			Testing protocol
	NFPA 4.3.5.2 (2)			Training in use of machine
	NFPA 4.3.5.2 (3)			Calibration of machine
	NFPA 4.3.5.2 (4)			Test tech. authorization
	NFPA 4.3.5.2 (5)			Record keeping
	NFPA 4.3.5.2 (6)			Test scheduling
	NFPA 4.3.5.2 (7)			Evaluation of effectiveness of program
*	NFPA 4.3.5.3			SOP indicates frequency of tech. inspection, testing
*	NFPA 4.3.6			SOP requires no member alter form, fit, function
		<b>Yes</b>	<b>No</b>	<b>SECTION 3.4 ~ Upgrades and Retirement</b>
*	NFPA 4.4.1			In service SCBA that are not compliant to the NFPA 1981 Standard editions allowed in NFPA 1852 Ch 4.4.1(1-5) shall be retired.
		<b>Yes</b>	<b>No</b>	<b>SECTION 3.5 ~ Records</b>
*	NFPA 4.5.1			Written procedure to manage record keeping
	NFPA 4.5.5			Record keeping person must be trained and qualified to oversee records
	NFPA 4.5.6			Manager of record keeping system shall train staff in use of system.
	NFPA 4.5.7			Manager shall conduct annual audit/inventory of records
*	NFPA 4.5.8			The organization shall create, maintain, and disseminate the following documents as required:
*	NFPA 4.5.8 (1)			Written instructions for care, maintenance, and repair as provided by manufacturer
*	NFPA 4.5.8 (2)			Written instructions for donning checks
*	NFPA 4.5.8 (3)			Written instructions for inspection, and defect procedures

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	NFPA 4.5.8 (4)			Forms to document findings
	NFPA 4.5.8 (5)			Forms defect, repair tracking
	NFPA 4.5.8 (6)			Forms to document insp., tests, & repair by user & tech
	NFPA 4.5.8 (6)(a) & (b)			Including SCBA make, model, serial #, component identification, date, insp./test result, actions taken, by who
*	NFPA 4.5.8 (7)			Written instructions for cylinder fill & testing
*	NFPA 4.5.8 (8)			Written P&P for training tech's and documenting training
*	NFPA 4.5.8 (9)			Written procedures for cylinder insp. By tech.
*	NFPA 4.5.8 (10)			Written procedures for recording cylinder insp. By tech
	NFPA 4.5.8 (11)			Stickers, tags to alert users and techs. of all actions
*	NFPA 4.5.8 (12)			Written procedures for comprehensive insp., & tests
	NFPA 4.5.8 (13)			SCBA performance test verification documents
	NFPA 4.5.8 (14)			Schedule for record maintenance
	NFPA 4.5.8 (15)			Tracking system for SCBA, cylinders, components & parts purchase to retirement
	NFPA 4.5.8 (15)(16)			Written inventory as required at NFPA 4.5.8 (17)
	NFPA 4.5.8 (16)			Documentation of defective, obsolete SCBA or part removal from service
	NFPA 4.5.8 (17)			Maintenance records
	NFPA 4.5.8 (17) (a)			Serial # or unique identifier
	NFPA 4.5.8 (17) (b)			Date of mfg. receipt, service, inspection, test, maintenance, repairs
	NFPA 4.5.8 (17) (c)			Inspections, service, repairs, tests
	NFPA 4.5.8 (17) (d)			Who performed work
	NFPA 4.5.8 (17) (e)			Other Comments
		<b>Yes</b>	<b>No</b>	<b>SECTION 3.6 ~ Manufactures Instructions</b>
	NFPA 4.6.1			Organization shall provide user manufacturer instructions when issuing new SCBAs.
		<b>Yes</b>	<b>No</b>	<b>SECTION 3.7 ~ Retirement &amp; Disposal</b>
*	NFPA 4.7.3			SCBA retired due to age or SCBA not maintained with annual testing cannot be used for training on air. The SCBA must be rendered incapable of operation.
		<b>Yes</b>	<b>No</b>	<b>SECTION 3.9 ~ Quality Assurance</b>
*	NFPA 4.8.1			Shall establish & maintain QA plan
		<b>Yes</b>	<b>No</b>	<b>SECTION 3.10 ~ Technical Authorization</b>
*	NFPA 4.9.2			P&P for selection and qualification of personnel training & authorization
	NFPA 4.9.3			Tech. training credentials by mfg. proof
		<b>Yes</b>	<b>No</b>	<b>SECTION 3.11 ~ Selection</b>
*	NFPA 5.1.1.1			Risk assessment required
	NFPA 5.1.1.2			Expected hazards for types of duties performed
	NFPA 5.1.1.2			Frequency of use
	NFPA 5.1.1.2			Organizations experience
	NFPA 5.1.1.2			Geographic location and climate
	NFPA 5.1.7.2			SCBA shall be compliant to the NFPA 1981 Standard that is the current edition at the time of purchase.
		<b>Yes</b>	<b>No</b>	<b>SECTION 3.12 ~ Acceptance</b>
	NFPA 5.2.1			Inspect & Test to standard upon receipt
*	NFPA 5.2.3			Procedure identified in the SOP to return unsatisfactory products to the manufacturer.
		<b>Yes</b>	<b>No</b>	<b>SECTION 3.13 ~ Care</b>
*	NFPA 6.1 – 6.2			Care; cleaning, disinfecting and decontamination
		<b>Yes</b>	<b>No</b>	<b>SECTION 3.14 Storage</b>
*	NFPA 6.3.7			SCBA cylinders stored with full charge – checked upon visual inspection of the SCBA.
*	NFPA 6.3.7.3			SCBA cylinders purged if stored air greater than 12 months
		<b>Yes</b>	<b>No</b>	<b>SECTION 3.15 ~ Maintenance</b>
*	NFPA 7.1.1.1			Assigned SCBA user inspection beginning of duty period

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*	NFPA 7.1.1.2			Unassigned/available SCBA on response vehicle insp. Once per duty period
*	NFPA 7.1.1.3			Unassigned inspected weekly
*	NFPA 7.1.1.4			Interval for inspection in NFPA 7.1.2 shall not exceed 1 week
*	NFPA 7.1.2			Inspection criteria 7.1.2.2 thru 7.1.2.11.1 must be in written policy
*	NFPA 7.1.2.1			7 points of inspection listed in SOP or duty period document:
	NFPA 7.1.2.1(1)			Facepiece
	NFPA 7.1.2.1(2)			Back-frame and harness assembly
	NFPA 7.1.2.1(3)			Cylinder
	NFPA 7.1.2.1(4)			Hose
	NFPA 7.1.2.1(5)			End-of-service-time indicator(s) (EOSTI)
	NFPA 7.1.2.1(6)			Regulators
	NFPA 7.1.2.1(7)			Accessories
		<b>Yes</b>	<b>No</b>	<b>SECTION 3.16 ~ Technical Maintenance</b>
*	NFPA 7.2.1.3			Flow test/recertification at least annually or per manufactures instruction
*	NFPA 7.2.1.5			New unit testing by organization (FD) prior to in service flow (test)
*	NFPA 7.2.3.1			Tech. only repair what they are qualified and authorized my manufacturer
	NFPA 7.2.3.4			Tools/component kept clean
	NFPA 7.2.3.7			Documentation of full function flow test after repair according to manufacture instructions
		<b>Yes</b>	<b>No</b>	<b>SECTION 3.17 ~ Breathing Air Cylinder Filling</b>
*	NFPA 7.3.1			Cylinder pre-fill inspection, as detailed in NFPA 7.1.2.4, as follows:
	NFPA 7.1.2.4(1)			Current hydro Date (sticker must be present and readable)
	NFPA 7.1.2.4(2)			Damage to gauge
	NFPA 7.1.2.4(3)			Cylinder body damage
	NFPA 7.1.2.4(4)			Composite damage
	NFPA 7.1.2.4(5)			Cylinder valve seat/thread damage
	NFPA 7.1.2.4(6)			Valve hand wheel damage
	NFPA 7.1.2.4(7)			Burst disk free from debris
	NFPA 7.1.2.4(8)			Cylinder verified full charge
	NFPA 7.3.6			Provide copy of the DOT Requalification permit letter for the ISP performing hydro testing of SCBA cylinders. Document must be current at the time of service rendered.
		<b>Yes</b>	<b>No</b>	<b>SECTION 3.18 ~ Breathing Air Cylinder Requalification</b>
	NFPA 7.4.1			SCBA Bottle/Cylinder Hydrostatic Testing Vendor DOT Certificate (certificate must be current at the time of service rendered)
		<b>Yes</b>	<b>No</b>	<b>SECTION 3.19 ~ Testing</b>
	NFPA 7.5.1			SCBA Annual Full-Function Test Records
	NFPA 7.5.4			All testing equipment shall be calibrated per test equipment mfg. instructions.
	NFPA 7.5.4.1			Calibration done at least annually
	NFPA 7.5.4.2			Label of calibration placed on machine must have: Date of calibration and date of next scheduled calibration
	NFPA 7.5.4.3			Calibration results records kept on site
<b>Field notes:</b>				
	TAC 435.3(3) NFPA 1989	<b>Yes</b>	<b>No</b>	<b>SECTION 4.0 ~ BREATHING AIR</b>
		<b>Yes</b>	<b>No</b>	<b>SECTION 4.1 ~ General</b>
	NFPA 4.1.1			Air quality testing done by ISO 17025 lab
		<b>Yes</b>	<b>No</b>	<b>SECTION 4.2 ~ Air Quality Requirements</b>
	NFPA 5.1.1			Quarterly (90 days) air sample records no more <u>±</u> 5 days of each other
	NFPA 5.1.2			Air samples taken if contamination suspected

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NFPA 5.1.4			Quarterly air quality test reports maintained for 5 years
	<b>Yes</b>	<b>No</b>	<b>SECTION 4.3 ~ Special Testing and Procedures for Maintenance Conditions</b>
NFPA 5.2.1			Air sample records for maintenance/ alterations/ repairs/ relocation of unit
NFPA 5.2.1			Air compressor remains out of service until passing results if post suspected contamination
NFPA 5.2.1.1			Pre- & Post maintenance/filter change air samples 1-week window
NFPA 5.2.1.1.1			No pre-filter sample taken compressor OOS until passing verification
NFPA 5.2.3/5.4.5			Air quality test results / all records must be kept 5 years
	<b>Yes</b>	<b>No</b>	<b>SECTION 4.4 ~ Special Testing and Procedures for Contaminated Compressed Breathing Air</b>
NFPA 5.4.1			If air sample fails unit must be taken OOS
NFPA 5.4.1.1			Stored breathing air filled from failed unit must be sampled or replaced and sampled
NFPA 5.4.2			Must pass air sample before putting back in service
NFPA 5.5.2.2			Air sample for testing collected at correct location.
	<b>Yes</b>	<b>No</b>	<b>SECTION 4.5 ~ Posting Requirements</b>
NFPA 5.7.3			Signage for current air quality test report posted near machine
CH 7	<b>Yes</b>	<b>No</b>	<b>SECTION 4.6 ~ Compressed Breathing Air Systems</b>
NFPA 7.1.2			Air intake located to minimize contamination
NFPA 7.1.3			Signage posted to indicate the location of air intake
	<b>Yes</b>	<b>No</b>	<b>SECTION 4.7 ~ Maintenance</b>
NFPA 7.5.1			Air system operated at minimum 30 min. a week
NFPA 7.5.3			Compressed air in steel cylinders emptied and refilled annually
	<b>Yes</b>	<b>No</b>	<b>SECTION 4.8 ~ Records</b>
NFPA 7.6.1			Test records has name of lab
NFPA 7.6.2			Records required: installation, maintenance, purification component changes, operation, trouble reports, corrective actions taken
NFPA 7.6.3			Air quality records kept on any air source
NFPA 7.6.4			Records of refills for all SCBA cylinders and storage cylinders
NFPA 7.6.4.1			Date of fill, person filling, cylinder serial #, air source, final cylinder pressure, hydro date
NFPA 7.6.4.2			SCBA cylinder fill records maintained for 5 years
TAC 435.9 NFPA 1982	<b>Yes</b>	<b>No</b>	<b>SECTION 5.0 ~ PERSONAL ALERT SAFETY SYSTEM</b>
* TAC 435.9(3)			Does it describe a duty period inspection
* TAC 435.9(4)			When it is to be used
* TAC 435.9(2)			That the selection involves compliance with NFPA 1982
* TAC 435.9(4)			How it is maintained and repaired
<b>Field notes:</b>			
TAC 435.11 NFPA 1561	<b>Yes</b>	<b>No</b>	<b>SECTION 6.0 ~ INCIDENT MANAGEMENT SYSTEM</b>
TAC 435.11(a)			Shall develop and maintain an IMS
TAC 435.11(c)			Meet applicable sections of NFPA 1561
NFPA 4.2			Shall utilize IMS during planned events to allow smooth transition to an emergency event if necessary
NFPA 4.3.1			The incident management system shall integrate risk management into the regular functions of incident command
NFPA 4.3.2			The risk management plan shall meet the requirements of Chapter 4 of NFPA 1500.
* NFPA 4.5.1			Shall adopt NIMS
* NFPA 4.5.3			IMS shall be defined & documented in writing
* TAC 435.11(b)(1) NFPA 4.5.4			A written SOP that includes requirements for implementation & describe options according to needs

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*	NFPA 4.5.5			Have written plans addressing requirements for anticipated incidents
*	NFPA 4.5.6			Addresses both routine and unusual incidents, standard procedures, supervisory assignments
*	TAC 435.11(b)(2) NFPA 4.5.7			Require IMS be used at all emergency incidents
*	TAC 435.11(b)(5) NFPA 4.5.8			Require that the IMS be applied to all drills, exercises and all other situations that involve hazards similar to those encountered at an actual emergency.
*	TAC 435.11(b)(4) NFPA 4.5.9			Require that all fire protection personnel be trained in the use of the IMS
*	TAC 435.11(b)(3) NFPA 4.5.10			Require operations to be conducted in a manner that recognizes hazards and assists in the prevention of accidents and injuries.
*	NFPA 4.7			Procedures for incident scene rehabilitation and shall meet the requirements of NFPA 1584
	NFPA 4.7.3			Incident scene rehabilitation shall meet the requirements of NFPA 1584
	NFPA 4.8			Develop and implement a qualification process specific to their organization to ensure that members who function in the IMS are qualified to function in incident management positions in the types of incidents
*	NFPA 4.9			Training & Qualification initial/annual refresher.
	NFPA 5.1.1			All positions identified within this standard shall meet the requirements of NFPA 1026
*	NFPA 5.1.11			Scope of authority for each supervisor outlined in SOP
	NFPA 5.3.2			The incident commander shall ensure that command safety measures complying with Chapter 8 of NFPA 1561 are in place
	NFPA 5.3.2.1-5.3.2.3			EMS considerations as noted in 5.3.2.1 thru 5.3.2.2.1
*	NFPA 5.3.4			SOP shall provide for one individual to be IC from beginning of operations
*	NFPA 5.3.5			Provide for transfer of command
*	NFPA 5.3.6			SOP for outlining transfer of command
	NFPA 5.3.7			IC shall ensure that a post-incident analysis complying with NFPA 1500 is conducted
*	NFPA 5.9.2			SOP defining roles & responsibilities
	NFPA 5.9.6.1			The safety officer shall be integrated within the incident management system as a command staff member
*	NFPA 5.9.6.2			SOP defining criteria for appointment of safety officer
*	NFPA 6.2.1			SOP for radio communications
*	NFPA 6.2.2/6.3.3			Clear text/plain language used
	NFPA 6.3.4			Emergency traffic/Mayday
	NFPA 6.4.1			Provide SOPs for a telecommunicator to provide support to emergency incident operations
	NFPA 6.4.2			Telecommunicators shall be trained to function effectively within the incident management system and shall meet the qualifications required by NFPA 1061
	NFPA 7.2.2			Training curricula and programs shall comply with NIMS ICS position-specific training curricula
*	NFPA 7.3.2			Develop SOPs for on-call roster (to fill each position on the incident management team), notification and response capability of each member, and a cache of incident command post supplies
	NFPA 8.13.3			Appointed safety officers shall meet the requirements set forth in Ch. 5 of NFPA 1521
	TAC 435.13 / NFPA 1561	Yes	No	<b>SECTION 6.1 ~ Personnel Accountability System</b>
*	TAC 435.13(a), NFPA 4.6.1			Develop, maintain, apply accountability system
*	TAC 435.13(b)(1), NFPA 4.9.1, 4.9.2			Fire protection personnel shall be trained in system and annual refresher training
*	TAC 435.13(b)(2,3)			Be used by all at all incidents
	TAC 435.13(d)			Meet applicable sections of NFPA 1561 & revisions applied 1-year post edition change
*	NFPA 4.6.1			The ESO shall develop and routinely use a system to maintain accountability for all resources assigned to the incident with special emphasis on the accountability of personnel

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*	TAC 435.13(b)(3), NFPA 4.6.9			Responders shall be personally responsible for following the personnel accountability system procedures.
*	NFPA 4.6.12			Emergency evacuation of responders where an imminent hazard condition is found to exist
*	NFPA 4.6.13			Method used to notify all responders of an emergency evacuation
*	NFPA 4.6.14			Procedure for Rapid accounting of all responders at an incident scene
*	TAC 435.13(b)(4) NFPA 5.3.14			IC responsible for accountability
	TAC 435.17	<b>Yes</b>	<b>No</b>	<b>SECTION 6.2 ~ Interior Structural Fire Fighting (2-In/2-Out Rule)</b>
*	TAC 435.17(a)			Written procedure complying with OSHA 29 CFR 1910.134(g)(4)
*	TAC 435.17(1)			Require at least 4 personnel on scene before interior operations begin
*	TAC 435.17(8)(b)			Exception for imminent life threats
	TAC 435.15	<b>Yes</b>	<b>No</b>	<b>SECTION 6.3 ~ Operating at Emergency Incidents</b>
*	TAC 435.15(b)(1)			Specify the adequate number of personnel to safely conduct emergency scene operations.
*	TAC 435.15(b)(2)			Limit operations to those that can be safely performed by personnel at scene.
*	TAC 435.15(b)(3)			Require all personnel to be trained in and use the standard operating procedures.

**Field notes:**

	TAC 435.21	<b>Yes</b>	<b>No</b>	<b>SECTION 7.0 ~ WELLNESS FITNESS INITIATIVE</b>
*	TAC 435.21(a)			Describe how physical and medical assessment is done.
*	TAC 435.21(c)			Describe how the department seeks to maintain individual wellness and fitness.

**Field notes:**

	TAC 435.27 NFPA 1403	<b>Yes</b>	<b>No</b>	<b>SECTION 8.0 ~ LIVE FIRE TRAINING</b>
*	TAC 435.27			NFPA 1403 used as a guide
*	TAC 435.27(8)(A), NFPA 4.9.6			A PASS device shall be provided for all participating in live fire training and shall meet the requirements in 435.9 of this title.
*	TAC 435.27(8)(B) NFPA 4.7.10			A Personnel Accountability System that complies with TAC 435.13 of this title shall be utilized.
*	TAC 435.27(8)(C)			An Incident Management System;
*	TAC 435.27(8)(D) NFPA 4.7.9, 4.9.1, 4.9.2, 4.9.7			Use of personal protective clothing and self-contained breathing apparatus;
*	TAC 435.27(8)(E) NFPA 4.10.2			An evacuation signal and procedure.
*	435.27(8)(F)			Pre-burn, burn and post-burn procedures.

**Field notes:**

		<b>Yes</b>	<b>No</b>	<b>SECTION 9.0 ~ CONTINUING EDUCATION RECORDS 2 YEARS</b>
	TAC 441.5, 7, 9, 11, 13, 15, 17, 19, 21, 23			CE Checked discipline(s) assigned/ HOD/HMT Tech/ WL
	NFPA 1561 4.8.1, 4.8.2			IMS Training & Qualification initial/annual refresher

**Field notes:**

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	Yes	No	<b>SECTION 10.0 ~ TRAINING FACILITY ADDENDUM</b>
TAC 427.307			Chief Training Officer (CTO) hold Instructor III certification
TAC 427.9			Own the required equipment for each discipline certified to teach
TAC 427.1(f)			If equipment is not owned, provide letter of commitment from the department(s) who own the equipment
TAC 427.13/427.203(b)			Records from certification courses delivered in the past 3 years
TAC 427.11			Reference Material required for each discipline in which this facility holds certification
TAC 427.203(a)(3)			Evidence to substantiate test scores to include performance testing.
TAC 427.203(c)			Master copies of examinations shall be maintained for a minimum of three years.
TAC 439.205			Letters of assurance are on file, if skills are not evaluated in the immediate presence of a field examiner (only applicable for Instructor III, Fire Officer I, II Courses)

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