



# NOW HIRING!

## FULL-TIME LIEUTENANTS (3)

Parker County ESD #6 is creating an eligibility list in anticipation of hiring its first three full-time employees. These dedicated individuals will be company officers and assist in growing our department. If interested, please email us at [recruitmentpcesd6@gmail.com](mailto:recruitmentpcesd6@gmail.com) for more information or an application packet. No phone calls.

### Minimum Requirements

- 4 years of firefighting experience
- TCFP Basic Structural Firefighter
- TXDSHS EMT-B
- NIMS 100, 200, 700, 800
- Class B Driver's License

### Hiring Process

- Application
- Written Test
- Physical Ability
- Background Investigation
- Panel Interview
- Conditional Offer
- Drug Test/Medical Evaluation

See job description for more information on requirements.



**Parker County ESD  
#6**

**48/96 Schedule**

**\$58,500 - \$60,000  
DOE**

**No Ambulance**

**Growing Department**

**PARKER COUNTY ESD #6**

6300 Granbury Hwy  
Weatherford, TX 76087  
817-594-5500

[www.pcesd6.org](http://www.pcesd6.org)

[recruitmentpcesd6@gmail.com](mailto:recruitmentpcesd6@gmail.com)

# **JOB DESCRIPTION - Lieutenant**

Parker County ESD #6 is seeking qualified applicants to create an eligibility list in anticipation of being hired for the position of Full-Time Lieutenant. This will be for three (3) shift Lieutenants. These three positions are tentatively approved by the District Board of Commissioners and have an estimated start date of December 2024.

## **Responsibilities:**

The Full-Time Lieutenant will be assigned to work a forty-eight (48) hour shift, working a 48/96 schedule. Responsible for supervising and performing a variety of technical tasks associated with fire suppression, fire prevention, emergency medical services, rescue activities, apparatus operations and fire training activities. The Lieutenant position is the first line officer position within the district and performs work on an assigned basis under the direction of the Fire Captain or Chief Officer. Lieutenants normally supervise single crews or station personnel whereas Captains or Chief Officers supervise multiple crews and/or stations. Lieutenants may perform duties like those of a Captain and can either perform these duties under the direction of a Captain, Chief Officer, an incident commander, or they could be the supervisor responsible for carrying out those duties. All personnel are classified as essential personnel and subject to recall during times of disaster.

## **Duties:**

Responsible for carrying out operations for the fire department under the supervision of the Captain/Chief Officer. Supervises, directs, and evaluates assigned employees, processing concerns and problems, directing work, counseling, mentoring, and completing employee and call personnel performance standard evaluations. Assists in development, teaching, and evaluating curriculum related to district operations and firefighting techniques.

- Respond to fires and related emergency activities, prepare incident reports and reports concerning the use and condition of apparatus, related equipment, and supplies
- Coordinates fire suppression, rescue, and emergency medical service activities with those of other fire stations, outside agencies, and organizations
- Administers first aid and emergency medical care to injured/ill persons consistent with the level authorized by EMS certification, established medical protocols, and standard operating procedures
- Ensure all in-service equipment and apparatus have been inspected, cleaned and maintained as needed
- Notify supervisors of all equipment needing repair or service to maintain operational readiness
- Maintains appropriate inventory levels of supplies and materials
- Operates as the initial Incident Commander and may function in any command role
- Provides and coordinates personnel training and may participate in scheduling the training activities for an entire shift
- Prepares and presents staff reports and other necessary correspondence, and reviews all reports prepared by subordinate personnel
- May conduct fire prevention inspections of commercial, residential, and other occupancies for fire hazards and compliance with fire prevention codes and ordinances
- Stays abreast of new trends and innovations in the field of fire suppression and prevention
- Prepares reports regarding building surveys and completes incident response reports
- Identifies opportunities for improving work methods and procedures, reviews with appropriate management staff and implement improvements

- Monitors workflow, reviews, and evaluates work products, methods, and procedures
- Meets with personnel to identify and resolve problems and assigns work activities and projects
- Provides staff assistance to the assigned Captain or District Chief
- May perform duties of lower or higher classification, in an acting capacity, as needed
- Maintain required certifications
- Report for duty on time and able to perform tasks
- Report to work free from the effects of illegal drugs or alcohol, and report to work free from impairment due to prescription drugs
- Other duties as assigned

### **Requirements/Qualifications:**

- Have four (4) years' career experience in emergency services with at least two (2) years' experience as a Driver/Operator; OR any equivalent combination of education and experience which demonstrates possession of the required knowledge, skills, and abilities.
- Hold a minimum current certification as an EMT Basic by TXDSHS
- Texas Class B Driver's License
- TCFP Basic Structural Firefighter
- NIMS 100, 200, 700, 800 in their current version
- High School Diploma or GED
- Must be 18 years of age or older
- Must be a US Citizen by birth or naturalization or permanent resident
- Must have clear driving history
- Must pass a background check
- Must pass a drug test
- Must pass an entrance medical examination provided by the district

### **Preferred Qualifications:**

- NIMS 300 and 400 – Required within 12 months
- Wildland S130, S190 and L180 with required skills – Required within 12 months
- TCFP Driver Operator Pumper – Required within 6 months
- TCFP Fire Instructor I - Required within 12 months
- TCFP Fire Officer I - Required within 12 months
- College Degree

### **Required Skills:**

- Ability to effectively train and supervise a staff comprised of professionals engaged in carrying out fire suppression, EMS, hazardous materials control functions
- Thorough knowledge of current principles and practices of fire rescue and medical work, governing laws, ordinances, policies, and procedures
- Ability to supervise and provide safe fire rescue methods, procedures, and practices
- Ability to understand, follow, direct, and supervise written and oral instructions
- Ability to clearly communicate information both verbally and in writing
- Skilled in the principles and techniques of customer relations; ability to deal diplomatically with irate, violent, or frantic individuals; ability to react quickly and calmly in emergency situations
- Ability to handle sudden changes in working conditions
- Ability to work well independently
- Ability to mentor subordinate
- Skilled in analytically observing, and clearly reporting routine and non-routine, emergency, and non-emergency activities

- Ability to read, update and maintain various records and files
- Prepare written reports and enter information into the Department's records management system
- Ability to operate basic office equipment
- Ability to access, operate and maintain various software applications
- Ability to establish and maintain effective working relationships with departmental staff, supervisors, and the public
- Skilled in operating moderately heavy/heavy fire rescue vehicles and equipment

## **Benefits**

- Medical
- Dental
- Vision
- Life Insurance
- AD&D
- Retirement
- Workers Compensation
- Continuing Education
- Uniforms