



SHAVANO PARK FIRE DEPARTMENT
15604 NW Military Hwy, Shavano Park, TX. 78231
Administration: (210) 492-1111
Fax: (210) 492-5884



The City of Shavano Park Fire Department is currently accepting applications for the position of **Full Time Firefighter/EMT (Paramedic Preferred)**. This hiring process will establish an eligibility list and fill current positions. More information may be found at <http://www.shavanopark.org>.

Applications and resume must be received by October 11, 2024 at 5:00pm

Applications are available at the following website:
http://www.shavanopark.org/how_do_i/apply_for_employment.php
or may be obtained by emailing Firechief@shavanopark.org

****Mail completed applications or Hand Deliver to:**

Shavano Park Fire Department
15604 NW Military Hwy
Shavano Park, TX 78231

****Or Email to:**

FireChief@shavanopark.org

SALARY

Current compensation for starting **Firefighter/EMT**

Starting salary range is \$55,998 min based on 2756 hours per year

Starting salary, including 156 overtime hours, is \$60,752 per year

Current compensation for starting **Firefighter/Paramedic**

Starting salary range is \$62,198 min based on 2756 hours per year

Starting salary, including 156 overtime hours, is \$67,479 per year

(Listed salaries **do not** reflect additional pay for TCFP certifications and work experience, as described below)

Rotating shifts are based on a ****48/96 Work Schedule****

BENEFITS

- TMRS 20-year retirement with 7% 2:1 match
- Paid Individual Health/Dental/Vision Insurance with 25% of dependent coverage paid by the city
- 13 Paid Holidays
- Paid Sick Leave
- City Contribution to Individual HSA or FSA
- Additional Pay for Intermediate, Advanced, or Master FF TCFP Certification
- Additional Pay for Intermediate, Advanced or Master Fire Inspector TCFP Certification

QUALIFICATIONS

Must be at least 18 years of age at time of application. Must be a citizen of the United States. Must have a High School Diploma or GED. Must have a fluent command of written and spoken English. Must be in good physical and emotional health. If applicable, military service with an honorable discharge as stipulated on a DD-214 form.

REQUIREMENTS FOR THE POSITION

Must have a current **TCFP** certification. Must have a current Texas **DSHS** certification as an EMT-Basic. Must possess a valid Texas Driver's License. Must be insurable under the City's vehicle insurance policy. Must pass a background check to insure applicant has not been convicted of a felony, DWI, DUID. Have not been



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convicted of a misdemeanor above class C. Have not received more than 5 traffic related issues in the past five years. Must **PASS** a reference check, an oral interview, a pre-employment physical examination to include drug screening, a written entrance exam, and a physical ability test.

APPLICATION AND SELECTION PROCESS

- Request, complete and submit a City of Shavano Park application along with current resume or curriculum vitae. Must include a copy of Driver's License at time of submission
- Candidates will be formally invited by phone, mail and / or email to participate in a written entrance examination process and in a physical ability process scheduled for **October 22, 2024 at 8:00 am**
- Applicants must complete the written exam portion with a minimum of 70% or higher score as well as complete the physical ability test
- Candidates successful in both written and physical portions of the hiring process will then be scheduled for a panel interview which are tentatively scheduled for **October 24, 2024 at 8:00 am**
- After formal board interviews are completed candidates still under consideration will be ranked and conditional offers of employment will be made
- Conditional employees will then be required to undergo a medical exam and drug screening through the cities designated medical facility
- Once cleared; offers of full time employment as a probationary employee will be made